

CITY OF HANCOCK COUNCIL MEETING AGENDA
WEDNESDAY, MAY 15, 2024
HANCOCK CITY HALL, 399 QUINCY STREET
Public viewing available via ZOOM.com - "Join A Meeting" Meeting ID: 821 4402 1682

Public Hearing: Michigan Shared Streets and Spaces Grant:

No comments

Regular Meeting - 6:01 P.M.

Call to order and pledge of allegiance led by Mayor Kurt Rickard

Roll Call and verification of quorum

Present: Councilors Freeman, Rickard, Tanner, Lounibos, Warstler

Absent: Councilors Blau, McKenzie

Motion by Councilor Warstler and supported by Councilor Tanner to excuse Council members Blau and McKenzie from tonight's meeting.

Yes: All

No: None

Motion Carried

Also Present in person: Thomas Fournier, Michael Markham, Bill Lepisto, John Zurcher, John Erickson, Tami Sleeman, Garrett Neese, Linda Kalinec, Mary Babcock and other members of the community.

Also Present via Zoom: None

Motion by Councilor Warstler and supported by Councilor Lounibos to approve the agenda as presented.

Yes: All

No: None

Motion Carried

Public Comment

- Bill Lepisto, Hancock Fire Chief addressed the council regarding a donation received to cover the cost of the new helmets that were included in the budget request for FY 2025, please remove this item from the budget.

Communication

Finlandia Foundation National Thank you

UPPCO Notice of Hearings (3)

The Michigan Tech Magazine Article – *Dream Jobs: Chicken tramper Ultralight Gear*

Motion by Councilor Tanner and supported by Councilor Warstler to accept and place on file the communication received.

Yes: All

No: None

Motion Carried

Review and acceptance of meeting minutes

Portage Lake Water and Sewer Authority
Downtown Development Authority

March 12, 2024
March 4, 2024

Motion by Councilor Warstler and supported by Councilor Lounibos to accept and place on file the meeting minutes as presented.

Yes: All
No: None
Motion Carried

Review and approval of City Council meeting minutes

Regular Meeting April 17, 2024
Budget Work Session April 24, 2024

Motion by Councilor Tanner and supported by Councilor Warstler to approve and place on file the meeting minutes of the City Council Regular Meeting of April 17, 2024 and Budget Work Session of April 24, 2024 as presented.

Administrative Report

City Manager, Babcock, gave updates on the following:

- Pitch in for Park event was Thursday, May 8th, went well there were a lot of volunteers and the Hancock Public School students worked on 3 of the parks. Next year will look at doing it on a different week than the spring clean-up.
- Hancock and Houghton hosted the U.P. City Managers meeting this year, it went well there were about 30 City Managers that attended. The event was funded by vendor donations, any remaining funds will be forwarded to Ishpeming, they will be hosting the event next year.
- Master Plan update will come to the council next month, we have not received any public comments so far.
- Farmers Market – the first one is June 13th, planning various programing and looking for programing ideas also.
- Zoning Board of Appeals (ZBA) will be meeting on May 30th for a variance request.
- Spring into Summer Event with Houghton.
- Canal Rock is being organized the Hancock Business Association, the City will work in conjunction with them, they will be doing the planning and organizing this year.
- The City of Hancock has received the Silver Designation for the Michigan Green Communities Challenge.
- Sunflower Coffee and Books will be having the Farm on the Town event again this year on Saturday June 8th from 10 am to 2 pm.
- Bridgefest will be June 13th – 16th, the Kids Day and Engineering Camp will be on the Quincy Green again this year. Other events in Hancock include a classic car show along the first 2 blocks of Quincy St., traffic will be routed up Reservation St. and down Franklin St. during the event. There will be a tennis and pickleball tournament as well.
- Developers Matchmaker event will be June 13th, developers will be invited to attend and we are working with MEDC on this.
- Our contract with Waste Management expires at the end of August we are working on putting together an RFP, it looks like we will be going to the bins with any provider.
 - Whitney Warstler requested cost information to bring it back in house again.
- The disk golf course plans and design are coming along, hope to have that open for later this summer.
- The Rotary has purchased 2 new benches, they will go in the pocket park.
- Working on Navy St. road and the MNRTF grant funding to acquire the property for the road.
- Mandy Lounibos and other volunteers planted 10 fruit trees in various places throughout the city.

Police Chief, Sleeman, gave updates on the following:

- Copper Shores grant for the purchase of bikes, helmets, lock and registration stickers in support of Ride Your Bike to School Day.
- Working on writing a grant for 3 new vests.
- Other events – gave a presentation to a girl scouts troop, and they will be at the upcoming Portage Hospital Health event.

DPW Director, Erickson, gave updates on the following:

- Vet banners are almost all up.
- Working on placing the large flower pots and hanging baskets downtown.
- Sand removal on the sidewalks.
- The campground parking lot has been seal coated
- There is a small water leak on Hecla St. that will require the water to be turned off to the CCISD building so they be working on fixing once school is out.

Treasurer

- Hired Mary DeMarois as summer help in the office to assist with cross training, fill in for vacations, possibly help with summer events.
- We had 3 more people complete election inspector training this past Friday.
- One person has picked up the Nominating Petition paperwork for the council positions on the November ballot.

New Business

1. Motion by Councilor Freeman and supported by Councilor Tanner to approve the current accounts payable in the amount of \$454,694.98.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman

No: None

Motion Carried

2. Motion by Councilor Warstler and supported by Councilor Lounibos to approve Resolution 24-13 authorizing application and implementation of Michigan Shared Streets and Spaces Grant.

Roll Call

Yes: Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

3. Motion by Councilor Warstler and supported by Councilor Lounibos to approve Resolution 24-14 authorizing the opening of a new bank account with Highpoint Community Bank for the Strategic Site Readiness Program Grant Award.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman

No: None

Motion Carried

4. Motion by Councilor Tanner and supported by Councilor Warstler to approve Payne & Dolan Inc. Business & Technology Park Change Order #4 in the amount of \$32,985.76.

Roll Call

Yes: Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

5. Motion by Councilor Tanner and supported by Councilor Warstler to approve the Notice of Award to FA Industrial Services, Inc. for the work to be completed on the North & Prospect Streets Category B Grant in the amount of \$577,626.32.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman

No: None

Motion Carried

6. Motion by Councilor Tanner and supported by Councilor Warstler to approve Payne & Dolan Inc. payment application #10 for the Business & Technology Park in the amount of \$50,182.31.

Roll Call

Yes: Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

Public Comment-None

Motion by Councilor Warstler and supported by Councilor Freeman to adjourn the meeting at 6:38 p.m.

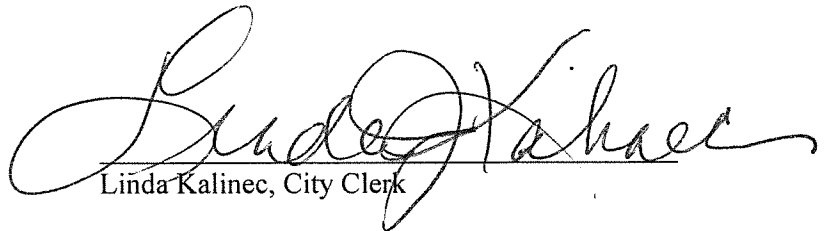
Yes: All

No: None

Motion Carried



Kurt Rickard, Mayor



Linda Kalinec, City Clerk

City of Hancock
STATE OF MICHIGAN

RESOLUTION NO. #24-13

RESOLUTION AUTHORIZING APPLICATION AND IMPLEMENTATION OF
MICHIGAN SHARED STREETS AND SPACES GRANT

WHEREAS, the City of Hancock is an incorporated municipality of the State of Michigan and therefore an eligible applicant to apply for the one-time appropriation of Shared Streets and Spaces Grant (SSSG) funding through the Michigan Department of Transportation, and

WHEREAS, the City of Hancock strives for a more walkable, bikeable, and transit-friendly community, and is submitting an application for funding for the Elevation Street and Willow Street Sidewalk Connection, and

WHEREAS, the City of Hancock finds that this project uses *innovation* and forward-thinking project planning, design, and construction, considers *equity and accessibility* in the selection of the project, and meets program goals, and

WHEREAS, the City of Hancock has worked across municipal departments to gain broader agency support and *coordination for ease of implementation* as desired by the program goals, and

WHEREAS, the City of Hancock has presented the project in a public forum and notified the community at large about this application and exciting opportunity, and

WHEREAS, the City of Hancock authorizes Mary Babcock, City Manager, as representative on behalf of the city to sign a contract upon receipt of a grant funding award.

NOW, THEREFORE BE IT RESOLVED:

That the City of Hancock hereby submits to the State of Michigan an application for the Shared Streets and Spaces Grant program for the project described herein, and commits to additional funding that may be required over and beyond the grant amount, and

That the City of Hancock hereby agrees to the implementation and continued maintenance of the resulting Shared Streets and Spaces Grant project.

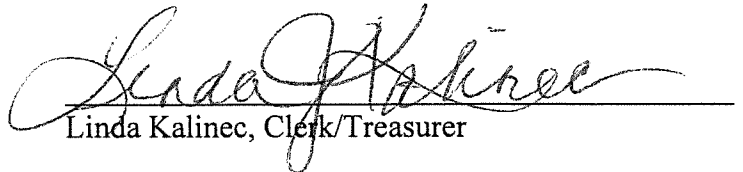
I, Linda Kalinec, City Clerk, do here certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Hancock, Michigan at a regular meeting held on the 15th day of May, 2024.

It was moved by Councilor Warstler and supported by Councilor Lounibos to adopt the Resolution.

Yes: Freeman, Rickard, Tanner, Lounibos, Warstler

Absent: Blau, McKenzie

No: None


Linda Kalinec, Clerk/Treasurer

City of Hancock
STATE OF MICHIGAN

RESOLUTION NO. 24-14

A RESOLUTION AUTHORIZING THE OPENING OF A NEW BANK ACCOUNT FOR THE CITY OF
HANCOCK

WHEREAS, the City of Hancock has been awarded grant funding by the Michigan Strategic Fund Site Readiness Program; and

WHEREAS, under the agreement the state shall have a security interest as defined in section 1201(2)(ii) of the uniform commercial code, 1962 PA 174, MCL 440.1201, to the extent of the grant, loan, or other economic assistance provided under this program; and

WHEREAS, to satisfy the security interest the City shall establish and maintain with Highpoint Community Bank a deposit account in the City's name, for the benefit of Michigan Strategic Fund and shall remain in effect through the Term of the Agreement;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hancock, Michigan, while in Regular Session on the 15th day of May, 2024, as follows:

1. The City Manager, Mary Babcock is hereby authorized to open a new account with Highpoint Community Bank in Hasting, Michigan, for the sole purpose of holding the funds awarded by Michigan Economic Development Fund (MEDC) for the Michigan Strategic Fund Site Readiness Program Grant.
2. That the Mayor, Kurt Rickard, City Manager, Mary Babcock and City Clerk, Linda Kalinec are authorized as signers on the account authorized herein.
3. That the City Manager, Mary Babcock is hereby authorized to execute such documents as are necessary to complete the opening of the new account authorized herein.

Adopted and approved this 15th day of May 2024

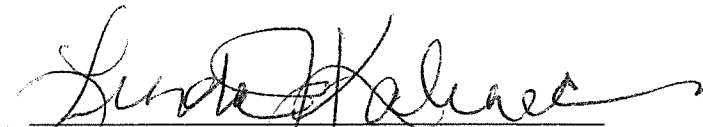
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It was moved by Councilor Warstler and supported by Councilor Lounibos to adopt the Resolution.

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman

Absent: McKenzie, Blau

No: None


Linda Kalinec, City Clerk

CITY OF HANCOCK

RESOLUTION #24-15

UPDATE VARIOUS CITY FEE & RATE SCHEDULES

WHEREAS, it is necessary for the City of Hancock to update miscellaneous fee & rate schedules to cover costs associated with offering the services to the city residents as well as the general public

NOW, THEREFORE, be it resolved, that the City of Hancock adopts the following fees:

Miscellaneous Copies

Zoning Ordinance	\$ 25.00
City Charter	\$ 10.00
Incident Report	\$ 11.00
Master Plan	\$ 15.00
Tax Roll	\$300.00

Permits

ZBA Review	\$ 75.00
Fence Permit	\$ 10.00
Sign Permit	\$ 40.00

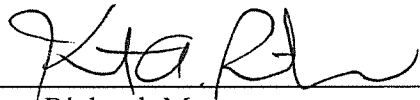
Truck Rentals

Tandem Dump Truck	\$300.00	Up to 2 tons
Add'l Charge over 2 tons	Billed at Current Per Ton Rate	

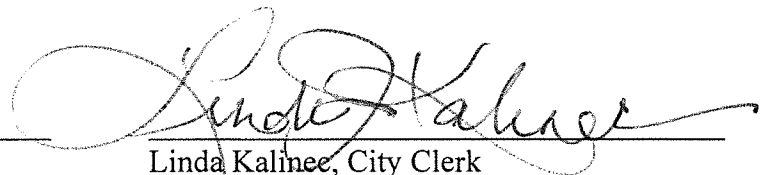
Fee Schedule is effective on June 30, 2024.

Motion offered at a regular meeting of the Hancock City Council on Wednesday, June 19, 2024, by Councilor McKenzie and seconded by Councilor Warstler.

Yes: All
No:None
Motion Carried



Kurt Rickard, Mayor



Linda Kalnee, City Clerk