

CITY OF HANCOCK COUNCIL MEETING MINUTES
WEDNESDAY, SEPTEMBER 20, 2023
HANCOCK CITY HALL, 399 QUINCY STREET
Public viewing available via ZOOM.com - Meeting ID: 821 4402 1682

Public Hearing - City utility easement between Upper Great Lakes Family Health Center and the City of Hancock.
No Comments

Public Hearing - Public utility easement between UPPCO and the City of Hancock.
No Comments

Public Hearing - City utility easement between the Hancock Public Schools and the City of Hancock.
No Comments

Regular Meeting - 6:03 P.M.

Call to order and pledge of allegiance led by Mayor Kurt Rickard

Roll Call and verification of quorum

Present: Councilors McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

Absent: Councilor Blau

Motion by Councilor Freeman and supported by Councilor McKenzie to excuse Councilor Blau's absence.

Yes: All

No: None

Motion Carried

Also Present in person: Michael Markham, Tami Sleeman, John Erickson, John Zurcher, Mary Babcock, Linda Kalinec, Garrett Neese, Thomas Fournier.

Also Present via Zoom: None

Review and approval of agenda – Motion by Councilor Warstler and supported by Councilor McKenzie to approve the agenda with the addition of New Business item #24 to consider scheduling a public hearing for October 18, 2023 at 6:00 pm for the purchase of three Finlandia Buildings, Wargelin, Nikander, and Mannerheim.

Yes: All

No: None

Motion Carried

Public Comment

None

Communication

MDOT Annual ACT 51 Mileage Certification

Anthony Kochis – Wolfson Bolton Kochis, PLLC

Canal Run

Assessor Report

Motion by Councilor Warstler and supported by Councilor McKenzie to accept and place on file the communication as presented.

Yes: All

No: None

Motion Carried

Review and acceptance of meeting minutes

Portage Lake Water and Sewer Authority July 11, 2023
Portage Lake Water and Sewer Authority August 8, 2023
Planning Commission July 24, 2023

Motion by Councilor McKenzie and supported by Councilor Warstler to receive and put on file the meeting minutes as presented.

Yes: All
No: None
Motion Carried

Review and approval of City Council meeting minutes

Special Meeting August 14, 2023
Special Meeting September 6, 2023
Regular Meeting August 16, 2023

Motion by Councilor McKenzie and supported by Councilor Warstler to approve and accept the City Council Special Meeting Minutes of August 14, 2023 and September 6, 2023 along with the City Council Regular meeting minutes of August 16, 2023 with a change to New Business #1, both Councilor Warstler and Lounibos opposed the motion.

Yes: All
No: None
Motion Carried

Administrative Report

City Manager Babcock commented on the following:

- September 9th End of Summer Celebration – Huge success with a lot of activities for all ages. Thank you to all the volunteers.
- MML Convention will be held October 18th – 20th in Traverse City– Councilor McKenzie is attending and Councilor Lounibos is interested.
- Board Openings – Recreation Commission, Board of Review, and two for Downtown Development Authority
- Master Plan Session will be held on Thursday, September 21, 2023 at the Orpheum Theater from 6:00 PM - 8:00 PM. Representatives from Progressive Architect’s and Engineers will be present for the event.
- Rural Development notified us of funding of \$50,000 for the vactor truck and \$50,000 for the dump truck sander. These grants were applied for back in 2021 and have just been approved.
- Coffee with a Cop – great turnout, was held at Sunflower Bookstore.
- HOCO Arena – open for ice rentals. The website will have the schedule in the next couple days. Open skating is on Fridays at 6:45 PM – 8:00 PM and on Wednesdays at noon – 2:00 PM.
- CEDAM (Community Economic Development Association of Michigan) – being held at Northern Michigan University on Thursday, September 28th. City Manager Babcock will be attending as part of the panel.
- Police Chief, Tami Sleeman gave an update on the new recruits and the need for new bullet proof vests for the officers. Applied for grant. Good turnout for coffee with a cop.
- DPW Director, John Erickson, gave an update on Poplar Street paving, storm sewer fix, and a water main break on Jasberg.
- Treasurer/Clerk, Linda Kalinec, went over the early voting resolution #23-20.

New Business

1. Motion by Councilor Warstler and supported by Councilor Tanner to appoint Braden Knoop, Planning Commission Member, to a term ending September 30, 2024.

Yes: All
No: None
Motion Carried

2. Motion by Councilor McKenzie and supported by Councilor Freeman to approve the city utility easement between Upper Great Lakes Family Health Center and the City of Hancock which includes the property between Portage and Campus Drive behind Edgewood Condominiums.

Yes: All
No: None
Motion Carried

3. Motion by Councilor Warstler and supported by Councilor Freeman to approve the public utility easement between UPPCO and the City of Hancock for the property located north of Tomasi Drive to Calcite Drive for power to the Hancock Business and Technology Park.

Yes: All
No: None
Motion Carried

4. Motion by Councilor McKenzie and supported by Councilor Freeman to approve the city utility easement between the Hancock Public Schools and the City of Hancock for the placement of the water main to the Hancock Business and Technology Park.

Yes: All
No: None
Motion Carried

5. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the current accounts payable in the amount of \$4,184,237.91.

Roll Call
Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

6. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the OHM proposal for materials testing and site observation in the amount of \$25,000.00.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie
No: None
Motion Carried

7. Motion by Councilor Freeman and supported by Councilor Tanner to approve the letter of engagement from Rukkila, Negro & Associates for the FYE June 30, 2023 audit.

Yes: All
No: None
Motion Carried

8. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the Distribution Facility Installation Agreement with UPPCO Hancock Business and Technology Park power in the amount of \$375,978.54.

Roll Call
Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

9. Motion by Councilor Warstler and supported by Councilor McKenzie to approve change order #1 for the Maasto Hiihto Trail repairs in the amount of \$55,400.00 for work to be done by MJO Contracting.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie
No: None
Motion Carried

10. Motion by Councilor McKenzie and supported by Councilor Warstler to approve MJO Contracting payment application #5 for the Maasto Hiihto Trail repairs in the amount of \$465,924.41.

Yes: All
No: None
Motion Carried

11. Motion by Councilor McKenzie and supported by Councilor Tanner to approve Resolution #23-20 to establish the Houghton County Vote Center as an early voting site for all elections held within the City of Hancock’s jurisdiction.

Roll Call
Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

12. Motion by Councilor Freeman and supported by Councilor McKenzie to approve the Uniform Shoppe quote in the amount of \$6,035.00 for 5 bullet proof vests for the police department.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie
No: None
Motion Carried

13. Motion by Councilor Warstler and supported by Councilor Freeman to approve Payne and Dolan’s Hancock Business and Technology Park payment application #5 in the amount of \$691,928.18.

Roll Call
Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler
No: None
Motion Carried

14. Motion by Councilor Warstler and supported by Councilor Tanner to approve change order #2 for the Hancock Business and Technology Park in the amount of \$169,073.60.

Roll Call
Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie
No: None
Motion Carried

15. Motion by Councilor Warstler and supported by Councilor Tanner to approve the Superior Sand and Gravel bid for 2023/2024 winter snow hauling bid at \$90.00 per hour.

Roll Call

Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

16. Motion by Councilor Warstler and supported by Councilor Freeman to approve MJO Contracting, INC payment application #3 for the Hancock Shoreline in the amount of \$11,139.02.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie

No: None

Motion Carried

17. Motion by Councilor Freeman and supported by Councilor Warstler to approve the 2023 updates for the Hancock City Public Transit Title VI Plan.

Yes: All

No: None

Motion Carried

18. Motion by Councilor Warstler and supported by Councilor Tanner to approve change order #1 for the Salt and Storage Shed work to be completed by Central Structures in the amount of \$169,362.00.

Roll Call

Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

19. Motion by Councilor Warstler and supported by Councilor McKenzie to approve Central Structures payment application#1 for the Salt and Storage Barn building in the amount of \$165,357.00.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie

No: None

Motion Carried

20. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the Up and Running upgrades to the network equipment at the Houghton County Arena in the amount of \$7,826.33.

Roll Call

Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

21. Motion by Councilor Warstler and support by Councilor McKenzie to approve the Industrial Graphics signage package for the Hancock Ice Arena in the amount of \$20,000.00.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie

No: None

Motion Carried

22. Motion by Council McKenzie and supported by Councilor Freeman to approve the Copper Shores Community Health Foundation grant in the amount of \$10,000.00 to support the purchase of the Ryan Street Garden Land purchase.

Roll Call

Yes: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

No: None

Motion Carried

23. Motion by Councilor McKenzie and supported by Councilor Freeman to approve the purchase agreement with Thornton Construction and the City of Hancock for 24.76 acres of land in exchange for a minimum of 5,000 cyds of top soil at the Hancock Business and Technology Park.

Roll Call

Yes: Warstler, Lounibos, Tanner, Rickard, Freeman, McKenzie

No: None

Motion Carried

24. Motion by Councilor Tanner and supported by Councilor Warstler to approve scheduling a public hearing on October 18, 2023 at 6:00 PM for the purchase of three Finlandia Buildings (Wargelin, Nikander, and Mannerheim).

Yes: All

No: None

Motion Carried

Public Comment

John Zurcher commented on Front and Quincy Street traffic, along with Summit and Navy Streets.

Council Member Comments

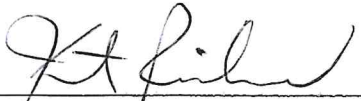
Time was provided for council members to promote, discuss and/or comment on items not on the agenda.

Motion by Councilor Warstler and supported by Councilor Freeman to adjourn the meeting at 7:00 p.m.

Yes: All

No: None

Motion Carried



Kurt Rickard, Mayor



Linda Kalinec, City Clerk

**CITY OF HANCOCK, MICHIGAN
RESOLUTION #23-20**

**RESOLUTION TO ESTABLISH THE HOUGHTON COUNTY VOTE CENTER AS AN EARLY
VOTING SITE FOR ALL ELECTIONS HELD WITHIN THE CITY OF HANCOCK'S
JURISDICTION**

At a Regular Meeting of the Hancock City Council, Houghton County, Michigan, held at Hancock City Hall, 399 Quincy St., Hancock, MI, on Wednesday, September 20, 2023 at 6:00 p.m.

The following resolution was offered by Councilor McKenzie and supported by Councilor Tanner .

WHEREAS, the City of Hancock Clerk is responsible for administering early voting in this municipality, pursuant to MI Constitution Sec. 4 and Public Act 81 (2023); and,

WHEREAS, Houghton County has agreed to partner with the clerks in Houghton County to conduct the mandated early vote center for all jurisdictions in Houghton County; and

WHEREAS, the Houghton County Early Vote Center is centrally located within the County, and fulfills additional security requirements of being a public building and its proximity to law enforcement,

NOW, THEREFORE, BE IT RESOLVED THAT, the City of Hancock shall partner with Houghton County to conduct the constitutionally mandated early voting for all future elections beginning with the 2024 Presidential Primary; and

BE IT FURTHER RESOLVED THAT, the sole early voting site for City of Hancock voters shall be the Houghton County Early Vote Center, located at the Houghton City Center, 616 Shelden Avenue, Second Floor, Houghton, MI 49931; and

BE IT FURTHER RESOLVED THAT, the hours of operation of the early voting site shall be 8 a.m. to 4 p.m. daily, from the first Saturday of the required nine days to the second Sunday; and,

BE IT FINALLY RESOLVED THAT the Clerk is authorized to expend necessary funds budgeted to ensure the City of Hancock can cover their shared costs in utilizing the Houghton County Early Vote Center.

ROLL CALL VOTE:

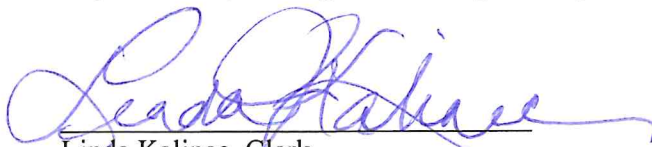
YES: McKenzie, Freeman, Rickard, Tanner, Lounibos, Warstler

NO: None

ABSENT: Blau

ABSTAIN: None

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Council of the City of Hancock at a regular meeting held on September 20, 2023, at 6:00 p.m. at 399 Quincy St., Hancock, Michigan, with a quorum present.



Linda Kalinec, Clerk
City of Hancock

Dated: September 20, 2023