

CITY OF HANCOCK COUNCIL MEETING MINUTES  
WEDNESDAY, AUGUST 16, 2023  
HANCOCK CITY HALL, 399 QUINCY STREET  
Public viewing available via ZOOM.com - Meeting ID: 821 4402 1682

**Public Hearing** – Acquisition of property from Mattila’s in exchange for topsoil acquired at the Business & Tech Park  
No Comments

**Public Hearing** –Proposed USDA-RD grant – Police Vehicle  
No Comments

**Public Hearing** –Proposed USDA-RD grant – End loader  
No Comments

**Regular Meeting - 6:03 P.M.**

Call to order and pledge of allegiance led by Mayor Kurt Rickard  
Roll Call and verification of quorum  
Present: Councilors Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler  
Absent: None

**Also Present in person:** Michael Markham, Tami Sleeman, John Erickson, John Zurcher, Mary Babcock, Linda Kalinec, Garrett Neese, Thomas Fournier, Braden Knoop, Ryan Tanner, Glenn Anderson, Dave Dow, Phyllis Fredendall, Zachary Osborn, other members of the community and media.

**Also Present via Zoom:** Margo Pizzi, Mary’s iPad, Lauren S.

**Review and approval of agenda** – Motion by Councilor Blau and supported by Councilor Freeman to approve the agenda with the addition of New Business item #19 to consider approval of MJO Contracting’s post bid addendum 1,2 & 3 for the 2022 Sewer Improvements Project for a total bid of \$865,163 and item #20 to consider approval of the OHM Proposal for Professional Services for the 2022 Sewer Improvements Project in the amount of \$70,000.

Yes: All  
No: None  
Motion Carried

**Public Comment**

Phyllis Fredendall – President of the Finnish Folk School housed in the Jutilla Center – commented on their intention to stay in Hancock even if they are unable to remain in the Jutilla Center.

**Communication**

SEMCO Public Hearing  
UPPCO Public Hearing  
MEDC Grant MSC# 2015-0657-HO Final Certificate of Completion  
MML Annual Meeting

Motion by Councilor Warstler and supported by Councilor McKenzie to accept and place on file the communication as presented.

Yes: All  
No: None  
Motion Carried

### **Review and acceptance of meeting minutes**

Planning Commission            June 26, 2023  
DDA Meeting                      June 05, 2023  
DDA Meeting                      July 10, 2023

Motion by Councilor Blau and supported by Councilor McKenzie to received and put on file the meeting minutes as presented.

Yes: All  
No: None  
Motion Carried

### **Review and approval of City Council meeting minutes**

Special Meeting                 July 12, 2023  
Regular Meeting                 July 19, 2023

Motion by Councilor McKenzie and supported by Councilor Warstler to approve and accept the City Council Special Meeting Minutes of July 12, 2023 and the City Council Regular meeting minutes of July 19, 2023 as presented.

Yes: All  
No: None  
Motion Carried

### **Administrative Report**

City Manager Babcock commented on the following:

- September 9<sup>th</sup> End of Summer Celebration and the events for the day.
- MML Convention will be held October 18<sup>th</sup> – 20<sup>th</sup> if anyone is interested in attending, please let us know so we can get reservations made.
- 224 Quincy update, plans to include housing, will email the presentation to council members.
- Community Center Grant – Michigan Labor & Economic Opportunity will be upgrades to current facilities and new spaces as well for the arena and ballfield area to create a community space.
- Close City Hall at 4:30 due to lighter foot traffic during this time and safety reasons when closing out the cash drawer for the day.
- Code Enforcement Officer, Dave Dow gave an update on blight enforcement, the Dangerous Building Notice for 838 Pine St. and repairs to the property in response to the notice as well as cleanup efforts at 844 Franklin St. and other areas of concern.
- DPW Director, John Erickson, gave an update on the Poplar St. project, expecting to finish up soon and plan to pave in September, a sewer repair on Jasberg has been completed and other DPW projects.
- Clerk/Treasurer, Linda Kalinec, gave an update on the elections, early voting and request for anyone interested in becoming an election inspector.

### **New Business**

1. Motion by Councilor Blau and supported by Councilor McKenzie to appoint Ryan Tanner as City Councilmember with a term ending in November 2024.

Roll Call  
Yes: Rickard, Freeman, McKenzie, Blau  
No: Warstler, Lounibos  
Motion Carried

- Motion by Councilor Warstler and supported by Councilor Freeman to reappoint Recreation Commission members, Michael Lancour, Dave Dow, John Diebel, Craig Pellizzaro, John Erickson, Brooke Harris, Dean Woodbeck with a term ending September 1, 2024.

Yes: All  
No: None  
Motion Carried

- Motion by Councilor Warstler and supported by Councilor Blau to table the appointment of a Councilmember to the Zoning Board of Appeals.

Yes: All  
No: None  
Motion Carried

- Motion by Councilor McKenzie and supported by Councilor Freeman to appoint Councilor Warstler to the Ordinance Review Committee.

Yes: All  
No: None  
Motion Carried

- Motion by Councilor Blau and supported by Councilor McKenzie to appoint Councilor Freeman to the AD Hoc Acquisition Committee.

Yes: All  
No: None  
Motion Carried

- Motion by Councilor Blau and supported by Councilor McKenzie to approve the current accounts payable in the amount of \$3,646,367.03.

Roll Call  
Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler  
No: None  
Motion Carried

- Motion by Councilor Freeman and supported by Councilor Blau to approve the Road Machinery & Supplies quote of \$6,413.12 for grader edges and parts.

Roll Call  
Yes: Warstler, Lounibos, Rickard, Freeman, McKenzie, Blau  
No: None  
Motion Carried

- Motion by Councilor Warstler and supported by Councilor Freeman to approve the JCS quote of \$9,835.00 to seal crack repairs at the campground parking lot.

Roll Call  
Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler  
No: None  
Motion Carried

9. Motion by Councilor Warstler and supported by Councilor Freeman to approve the Payne & Dolan proposal of \$115,070.00 for the surfacing of Poplar St. from Ingot St. to Fir St.

Roll Call

Yes: Warstler, Lounibos, Rickard, Freeman, McKenzie, Blau

No: None

Motion Carried

10. Motion by Councilor McKenzie and supported by Councilor Freeman to approve the MJO Contracting payment application #4 for the Maasto Hiihito Trail Repairs in the amount of \$62,931.41.

Roll Call

Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler

No: None

Motion Carried

11. Motion by Councilor Blau and supported by Councilor Freeman to approve Resolution 23-17 Banking Authorization for Superior National Bank and Huntington Bank to authorize signatory for the Mayor and Mayor Pro-Tem.

Yes: All

No: None

Motion Carried

12. Motion by Councilor Blau and supported by Councilor McKenzie to approve the acquisition of property from Mattila's in exchange for topsoil acquired at the Business & Technology Park.

Roll Call

Yes: Warstler, Lounibos, Rickard, Freeman, McKenzie, Blau

No: None

Motion Carried

13. Motion by Councilor Freeman and supported by Councilor Blau to approve application of a USDA-RD grant for a new police vehicle in the amount of \$31,097.00 with a City contribution of \$25,442.00 for a total cost of \$56,539.00.

Roll Call

Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler

No: None

Motion Carried

14. Motion by Councilor Freeman and supported by Councilor Blau to approval application of a USDA-RD grant for a Caterpillar End Loader in the amount of \$42,801.00 with a City contribution of \$35,019.00 for a total cost of \$77,280.00.

Roll Call

Yes: Warstler, Lounibos, Rickard, Freeman, McKenzie, Blau

No: None

Motion Carried

15. Motion by Councilor McKenzie and supported by Councilor Warstler to approve award of the winter sand purchase from Superior Sand and Gravel in the amount of \$12.80 per ton delivered.

Roll Call

Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler

No: None

Motion Carried

16. Motion by Councilor McKenzie and supported by Councilor Warstler to approve the Auto-Pro Glass and Tire HoCo Arena doors estimate of \$11,332.16 for panic bar and security system conversion.

- a. Motion by Councilor Freeman and supported by Councilor Blau to table the motion to consider another option.

Yes: All

No: None

Motion Carried

17. Motion by Councilor Warstler and supported by Councilor Freeman to approve Payne and Dolan's Hancock Business and Technology Park payment application #4 in the amount of \$824,515.14.

Roll Call

Yes: Warstler, Lounibos, Rickard, Freeman, McKenzie, Blau

No: None

Motion Carried

18. Motion by Councilor McKenzie and supported by Councilor Warstler to approve Payne and Dolan to clear and strip top soil on additional lots at a cost of \$35,000.

Roll Call

Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler

No: None

Motion Carried

19. Motion by Councilor Freeman and supported by Councilor Warstler to approve MJO Contracting's 2022 Sewer Improvements post bid addendum 1,2 & 3 for a total bid of \$865,163.

Roll Call

Yes: Warstler, Lounibos, Rickard, Freeman, McKenzie, Blau

No: None

Motion Carried

20. Motion by Councilor Warstler and supported by Councilor Blau to approve the OHM Proposal for Professional Services for the 2022 Sewer Improvements Project in the amount of \$70,000.

Roll Call

Yes: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler

No: None

Motion Carried

**Public Comment**

John Zurcher – 1016 Summit St. – Thank you to all the councilmember candidates.

**Council Member Comments**

Time was provided for council members to promote, discuss and/or comment on items not on the agenda.

Motion by Councilor Warstler and supported by Councilor Freeman to adjourn the meeting at 7:03 p.m.

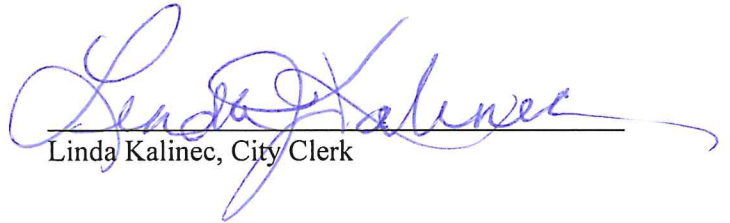
Yes: All

No: None

Motion Carried



Kurt Rickard, Mayor



Linda Kalinec, City Clerk

RESOLUTION #23-17  
 BANKING AUTHORIZATION RESOLUTION  
 FOR SUPERIOR NATIONAL BANK AND HUNTINGTON BANK

WHEREAS, The City of Hancock has hired a City Manager, Mary Babcock and City Clerk/Treasurer, Linda Kalinec; and newly appointed Mayor Kurt Rickard and Mayor Pro-Tem Lisa McKenzie.

WHEREAS, The City Manager, Mary Babcock and City Clerk/Treasurer, Linda Kalinec began their position with the City in June 2020; Newly appointed Mayor Kurt Rickard and Mayor Pro-Tem Lisa McKenzie were appointed on August 14, 2023;

NOW THEREFORE BE IT RESOLVED, that the Hancock City Council hereby affirms and approves Mary Babcock (City Manager), Linda Kalinec (City Clerk/Treasurer), Kurt Rickard (Mayor), Lisa McKenzie (Mayor Pro-Tem), as authorized signatures for all financial accounts including Superior National Bank and Huntington Bank.

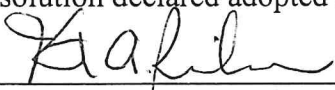
Superior National Bank Accounts		Huntington Bank Accounts	
General Fund	101200017	CDBG	1388317922
Money Market	101701677	BuildingAuthority	1388317977
Major St. Fund	101200404	Sewer Restricted	1388318073
Local St. Fund	101200420	Water Restricted	1388318086
Transit Fund	101201284		
Main St Loan Pool	101704384		
AgencyFund -(RE Tax)	101200009		
Payroll Fund	101125817		
2010 Bond Interest	101200631		
2016 Water Supply Jr. Lein	100394940		
2016 Water System Bond Reserve	100394957		
2016 Water Supply System RRI	100364965		
Jr. Lien Bond & Int	101121162		
2011 Bond Res. Acct.	101200068		
Sewer - RRT	101200746		
Cemetery Trust	101200979		

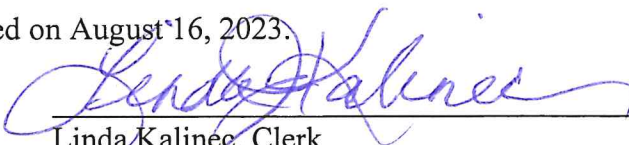
AYES: Blau, McKenzie, Freeman, Rickard, Lounibos, Warstler

NAYES: None

Motion Carried

Resolution declared adopted and approved on August 16, 2023.

  
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 Kurt Rickard, Mayor

  
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 Linda Kalinec, Clerk