

CITY OF HANCOCK
COUNCIL MEETING MINUTES
WEDNESDAY, DECEMBER 21, 2022
HANCOCK CITY HALL, 399 QUINCY STREET
Public viewing available via ZOOM- Meeting ID: 821 4402 1682

Regular Meeting 6:00 pm

Call to order and pledge of allegiance led by City Clerk Linda Kalinec
Roll Call and verification of quorum
Present: Councilors Mckenzie, Freeman, Lounibos, Warstler
Absent: Councilors Blau, LaBine, Rickard

Also Present: John Erickson, John Zurcher, Tami Sleeman, Thomas Fournier, Christina Smigowski, Michael Markham

Also Present via Zoom: Todd

In the absence of the Mayor and Mayor Pro-Tem, City Clerk, Linda Kalinec, accepted nominations for a council member to run the meeting.

Motion by Councilor Warstler and supported by Councilor Freeman to nominate Councilor McKenzie to run the meeting.
Councilor McKenzie accepted the nomination

Yes: All
No: None
Motion Carried

Motion by Councilor Warstler and supported by Councilor Freeman to excuse Councilors LaBine, Blau and Rickard from tonight's meeting.

Yes: All
No: None
Motion Carried

Review and Approval of the Agenda:

Motion by Councilor Warstler and supported by Councilor Freeman to approve the agenda with the addition of New Business item #11 to Consider the approval of the purchase of John Deere 1200A tractor with drag for the ballfields in the amount of \$6,700.

Yes: All
No: None
Motion Carried

Public Comment-

John Zurcher of Summit Street welcomed the new Police Chief and new City Council Member and commented on seeking grant funding in general and on cemetery vault repairs and maintenance.

Presentation

Audit Presentation by Christina Smigowski of Rukkila, Negro & Associates gave a brief overview of the completed audit. They issued an "Unmodified Opinion" which is the best opinion that can be given. There were no issues of concern. In the audit it is noted there were a couple of areas that were over budget and suggested the budget be reviewed and amended on a quarterly basis.

Communications

2023 Winter Carnival request for donation, we normally make a donation each year and it is in budget again this year.

Motion by Councilor Freeman and supported by Councilor Warstler to accept and put on file the communications as presented.

Yes: All
No: None
Motion Carried

Review and acceptance of meeting minutes

Planning Commission	October 24, 2022
Downtown Development Authority	October 3, 2022
Portage Lake Water and Sewer Authority	November 8, 2022

Motion by Councilor Warstler and supported by Councilor Freeman to receive and put on file the meeting minutes as presented.

Yes: All
No: None
Motion Carried

Review and approval of City Council meeting minutes

Special Meeting, December 6, 2022
Regular Meeting, December 7, 2022

Motion by Councilor Warstler and supported by Councilor Freeman to approve and accept the City Council Special Meeting Minutes of December 6, 2022 with the correction to add Sadiq’s last name and the City Council Regular Meeting Minutes December 7, 2022 as presented.

Yes: All
No: None
Motion Carried

Administrative Report

City Manager, Babcock, commented on the following:

- 2023 Meeting Schedule has been posted; it includes 2 meetings per month for the City Council.
- Committee List has been updated.
- City Offices closure Monday, December 26, 2022 and Monday, January 2, 2023 for the Holidays.

Police Chief, Sleeman, commented on the following:

- She has completed her MCOLES certification.
- Open positions, there has been 5 applicants, none of them have been police officers. They have been doing “ride alongs” with the officers to see if they would be a right fit for this type of work.
- The School Resource Officer.
- Still looking for another vehicle, we would eventually like to have 3-4 marked vehicles in the fleet.

DPW Director, Erickson, gave an update on the DPW work:

- They have been keeping busy with various projects, now that the snow has started they will move to nights.
- They plan to clean Quincy Street on Sunday & Thursday evenings. He reviewed the approval process we need to receive from MDOT before we remove the snowbanks on Quincy St.

Clerk/Treasurer, Kalinec, commented on:

- Good feeling to have the audit completed and just moving forward now with general year-end reporting and processes.

New Business

1. Motion by Councilor Freeman and supported by Councilor Warstler to approve the current accounts payable in the amount of \$908,900.91

Roll Call

Yes: Warstler, Lounibos, McKenzie, Freeman

No: None

Motion Carried

2. Motion by Councilor Warstler and supported by Councilor Freeman to approve the project authorization for FY 2023 Section 5311 Operating Formula Grants for Hancock Transit in the amount of \$103,466.00

Yes: All

No: None

Motion Carried

3. Motion by Councilor Warstler and supported by Councilor McKenzie to approve the hiring Jim Fedie as a consultant for the Assessing Department in the amount of \$500.00 per month.

Roll Call

Yes: Freeman, McKenzie, Lounibos, Warstler

No: None

Motion Carried

4. Motion by Councilor Warstler and supported by Councilor Freeman to adopt the Hancock Public Transit Accessibility Plan approved by the Local Advisory Council on December 6, 2022.

Yes: All

No: None

Motion Carried

5. Motion by Councilor Warstler and supported by Councilor Freeman to approve the appointment of Councilmember Lounibos to the Houghton County Recreation Authority.

Yes: All

No: None

Motion Carried

6. Motion by Councilor Freeman and supported by Councilor Warstler to approve the payment OHM invoice for the Hancock Zoning Code in the amount of \$6,570.50.

Roll Call

Yes: Warstler, Lounibos, McKenzie, Freeman

No: None

Motion Carried

7. Motion by Councilor Warstler and supported by Councilor Freeman to approve the POAM 3-year contract with an effective date of 1/1/2023.

Roll Call

Yes: Freeman, McKenzie, Lounibos, Warstler

No: None

Motion Carried

8. Motion by Councilor Warstler and supported by Councilor Freeman to approve the COAM 3-year contract with an effective date of 1/1/2023.

Roll Call

Yes: Warstler, Lounibos, McKenzie, Freeman

No: None

Motion Carried

9. Motion by Councilor Freeman and supported by Councilor Warstler to approve the Hancock Business & Technology Park Covenant of Purpose, Use, and Ownership.

Roll Call

Yes: Freeman, McKenzie, Lounibos, Warstler

No: None

Motion Carried

10. Motion by Councilor Freeman and supported by Councilor Warstler to approve the Memo of Understanding with the Hancock Public Schools for a School Resource Officer.

Yes: All

No: None

Motion Carried

11. Motion by Councilor Warstler to approve the purchase of a John Deere 1200A tractor with drag for the ballfields in the amount of \$6,700.

Roll Call

Yes: Warstler, Lounibos, McKenzie, Freeman

No: None

Motion Carried

Public Comment

John Zurcher of Summit Street commented on the School Resource Officer.

Motion by Councilor Warstler and supported by Councilor Freeman to adjourn the meeting at 7:10 p.m.


Yes: All

No: None

Motion Carried



Lisa McKenzie, Acting Mayor



Linda Kalinec, City Clerk