

**CITY OF HANCOCK
PLANNING COMMISSION MINUTES
Monday, February 28, 2022 6:00 PM**

Organizational and Regular Meeting

Call to order by City Clerk, Linda Kalinec at 6:00 pm

Roll Call and verification of quorum

Present: Members LaBine, Wenc, Lahti, Rickard, Walton, Burack, Harris

Absent: Members Griffis, Blau

Also Present: Thomas Fornier

Organizational Meeting:

City Clerk, Linda Kalinec accepted nominations for chairperson

Nomination for Member Rickard by Member Wenc and supported by Member LaBine

Motion by City Clerk, Linda Kalinec to nominate Kurt Rickard as Chairperson for a one-year term.

Yes: All

No: None

Motion Carried

Motion by Member LaBine and supported by Member Wenc to approve the agenda as presented.

Yes: All

No: None

Motion Carried

Public Comment - None

Updates and Information

- Glide & Gorge ski event sponsored by the Keweenaw Nordic Ski Club from 12:00 pm to 3:00 pm on Saturday, March 5 at the Hancock Fairgrounds Trailhead.
- Spark Plug Award Dinner Thursday, March 3rd at 6:00 pm. at the Union if anyone is interested in attending, we have two employees nominated for awards, Greg Budweg and Deb Mann.
- The Joint Meeting of the Planning Commission, DDA and City Council scheduled for March 7th has been cancelled, it will be rescheduled in the near future.

Old Business

1. Motion by Member Burack and supported by Member Lahti to recommend the final draft zoning ordinance to the City Council for approval.

Motion by Member LaBine and supported by Member Walton to set aside the motion to review and accept or rejected changes presented and accepted or reject as indicated below.

Yes: All

No: None

Motion Carried

Page	Section	2/24/2022 Requested Revisions	Accept?
71	4e	All structures shall be located to maintain any existing open and unobstructed view to the waterfront from adjacent properties, roadways and pedestrian ways, to the maximum extent possible, after consideration of the natural character and aesthetic value as required in item iii above. (Remove text in red)	No
123	5.031v	No person conducting a garage sale under the provisions of this chapter shall set or offer for sale any food or beverage for consumption on the premises. Food or beverage may be provided for such consumption at no cost to the consumer, but only if a permit is obtained in advance from the Western UP Health Department. (remove text in red)	Yes
153	5.05 iv	Temporary signs shall not be placed closer than 10 feet to the edge of the traveled portion of any roadway. Change to 5 feet.	Yes
155	5.05 (10)	<p>10. Non-conforming Sign Maintenance and Repair. Nothing in this Ordinance shall be construed as relieving the owner or user of a legal nonconforming sign or owner of the property on which the legal non-conforming sign is located from the provisions of this Ordinance regarding safety, maintenance, and repair of signs. Provided, however, that any repainting, cleaning, and other normal maintenance or repair of the sign or sign structure shall not modify the sign structure or copy in any way which makes it more non-conforming, or the sign shall lose its legal non-conforming status.</p> <p>i. Structural Changes - A non-conforming sign or sign structure shall be brought into conformity with this ordinance if it is altered, reconstructed, replaced, or relocated. A change in copy is not an alteration or replacement for purposes of this section. An alteration or structural change also does not include maintenance that is intended to keep the nonconforming sign or sign structure in good condition per its original state, such as replacing or repairing worn or damaged parts. However, changes or additions shall not be made to any sign on a site so as to increase the total non-conformity.</p> <p>ii. All signs for which a permit is required shall be subject to inspection by the Zoning Administrator or Representative. The Zoning Administrator or Representative of the City may enter upon any property or premises to ascertain whether the provisions of this Ordinance are being obeyed. Such entrance shall be made during business hours unless an emergency exists. The City shall order the removal of any sign that is not maintained in accordance with the maintenance provisions of this Section.</p>	Yes

180	5.05M1 vi©	Maximum of six feet in height, unless providing privacy for a patio the maximum is 8 feet.	Yes
Page	Section	2/24/2022 Requested Revisions - Continued	Accept?
200	7.03 ia	The Board shall consist of five members, one per City Council, one per Planning Commission and three members at large who shall be appointed by the City Council, and shall serve in staggered terms as established by the Council. The Board shall consist of three members, one per Planning Commission and two members at large who shall be appointed by the City Council, and shall serve in staggered terms as established by the Council. (remove text in red)	Yes
200	7.03ii b	Alternate Members: Two alternates will be appointed by the City Council, and shall serve in staggered terms as established by the Council. An alternate member may be called to serve as a member of the Board of Appeals in the absence of a regular member. An alternate member may also be called to serve as a member for the purpose of reaching a decision on a case in which the member has abstained for reasons of conflict of interest. The alternate member appointed shall serve in the case until a final decision has been made. An alternate member serving on the Board of Appeals has the same voting rights as a regular member. (green text added)	Yes
201	7.03 v c	A Zoning Board of Appeals shall not conduct business unless there is a quorum or four members are present. a minimum of 2 regular members and an alternate member are present. (remove red text)	Yes

Take up original motion by Member Burack and supported by Member Lahti to recommend the final draft zoning ordinance to the City Council for approval with revisions as accepted and rejected.

Roll Call

Yes: Harris, Burack, Walton, Rickard, Lahti, Wenc, LaBine

No: None

Motion Carried

New Business

1. Motion by Member Burack and supported by Member LaBine to recommend the final draft of the 2022 Capital Improvement Program to the City Council for approval.

Yes: All

No: None

Motion Carried

2. Motion by Member LaBine and supported by Member Walton to approve the Planning Commission Rules of Procedures.

Yes: All
No: None
Motion Carried

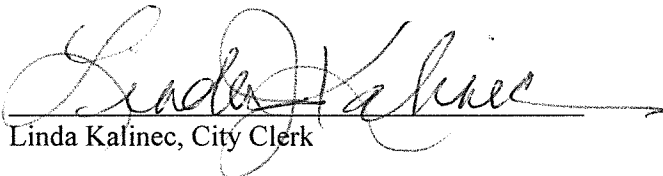
3. Motion by Member LaBine and supported by Member Burack to appoint Member Harris member to the Recreation Commission as a representative of the Planning Commission.

Yes: All
No: None
Motion Carried

Public Comment - None

Motion by Member LaBine and supported by Member Wenc to adjourn the meeting at 6:51 p.m.

Yes: All
No: None
Motion Carried


Linda Kalinec, City Clerk