

Worksession  
November 18, 2009  
6:30 p.m.

DRAFT

Present: Councilors Gemignani, McKenzie, Laitila, Belej, Slivon and Hainault.  
Absent: None  
Also present: John Haeusseler, Susan Burack, Mark Wilcox and Mitch Lake.  
No Doug Hayrynen and Mike Beaudoin.

Reviewed and Discussed:

1. National Guard will be home on Tuesday, November 24th.
2. Scott Dickson was moved from Portage Health to Portage Point nursing home.
3. Gail Ross is getting treatment down in Green Bay.  
Housing Commission looking at 3.7 tax credit buy back.  
No news yet on Quincy Haven Complex.
4. MSHDA NSP \$150,000.  
-Jim Davis meeting is scheduled for next week.  
-\$10,000 per project unit with a lien on property.  
-House on the 900 block of Summit could be a candidate.
5. With These Hands Shop will be closing at years end.
6. New costume store near Pandora's Box.
7. Bridge School - Lake Superior stewardship for a storm water project..
8. MML update.  
-Tipping fee cost to landfill. City cost up by 10%
9. FYI  
-Mike Lahti purchased the old Coon building new owner by Citizens on Hancock Street  
-Mary Wright involved with Pine Mountain Music Festival. (Flags on the bridge towers)  
Would fall under the City MDOT annual permit but needs permission. Cities would be responsible.
10. Audit will be presented at the December 16th meeting.
11. DPW application update.  
-Received about 40 applications and Doug has narrowed it down to 6 applications for the Manager's review. Will set up job interviews.
12. Manager is seeking insurance quotes for the non-union and police department as MERS Premier is getting out of the insurance business 1-31-10.
13. Houghton County Medical Care Update.  
-Parking lot expansion - Tony Burcar is the contractor.
14. Rick Heinonen and his son Ricky purchased the Tire Shop from Ralph Coon.
15. Sewer System Update.
16. Susan Burack - Could the City update the recycling guidelines to include single streaming of waste? Check with Waste Management.

## **COUNCIL MEETING AGENDA** ORGANIZATIONAL MEETING

Wednesday  
November 18, 2009  
7:00 p.m.

Meeting is called to order by the City Clerk  
Address the Flag.

### **AGENDA AS POSTED**

1. Nominations to elect a Mayor for a one year term.  
Nominations to elect a Mayor Pro-Tem for a one year term.

The City Clerk called to order this annual organizational meeting at 7:00 p.m. with the following Councilors present: Councilors Gemignani, McKenzie, Laitila, Belej, Slivon and Hainault. The United States flag was addressed by all members present.  
Absent: Councilor Freeman

Clerk called for nominations for Mayor -  
Moved by Councilor McKenzie and seconded by Councilor Belej to nominate William Laitila for a one year term as Mayor.  
2nd call for nominations

3rd call for nominations

Nominations for Mayor were closed.

Unanimous vote to elect William Laitila for a one year term as Mayor.

The Clerk turned the meeting over to Mayor Laitila.

Mayor called for nominations for Mayor Pro-Tem -

Moved by Councilor McKenzie and seconded by Councilor Gemignani to nominate Jim Hainault for a one year term as Mayor Pro-Tem.

2nd call for nominations

3rd call for nominations

Nominations for Mayor Pro-Tem were closed

Unanimous vote to elect Jim Hainault for a one year term as Mayor Pro-Tem.

Mayor Laitila closed this annual organizational meeting at 7:04 p.m.

Public Hearing

7: 30 p.m.

1. The purpose of this Public Hearing is to discuss and hear public comment on a proposed grant and loan application to the USDA, Rural Development in the amount of \$130,000 to purchase a new end loader mounted self-contained snowblower.

Present: Councilors Gemignani, McKenzie, Laitila, Belej, Slivon and Hainault.

Also present: Manager Anderson, Clerk Haischer, Mitch Lake, Kurt Hauglie, Mark Wilcox, Susan Burack, Chuck Johnson, Shawn Leche and Mr. and Mrs. Randolph.

Applied for a \$50,000 grant with a \$80,000 loan for a total of \$130,000.00 for 15 years.

RD offered a \$39,000.00 grant with a \$91,000 loan for a total of \$130,000.00 for 10 years.

This is a critical piece of equipment for the City for winter operations.

No Public Comment

Mayor Laitila closed this Public Hearing at 7:43 p.m.

Regular Meeting

November 18, 2009

7:34 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, November 18, 2009 at 7:43 p.m. with Mayor William Laitila presiding.

Welcome Shawn Leche, Director of the Portage Lake Public Library. Mr. Leche introduced himself and gave a short presentation (facts sheet) about the Library.

Councilors present: Councilors Hainault, Slivon, Belej, Laitila, McKenzie and Gemignani.

Absent: Councilor Freeman

Moved by Councilor Hainault and seconded by Councilor Belej to excuse Councilor Freeman from tonight's meeting as he is out of town.

Yes: All

No: None

Motion Carried.

Moved by Councilor McKenzie and seconded by Councilor Hainault to amend the November 18, 2009 Agenda as follows:

Old Business: Add #3. RD Grant/Loan for a new snowblower.

Yes: All

No: None

Motion Carried.

correspondence

SCS re: Ruonavaara claim for \$4829.20

Moved by Councilor Belej and seconded by Councilor McKenzie to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

1. Susan Burack, 103 E. Quincy Street

-Request that the Council look into revising the recycling guidelines to accept streamlining of materials. This would make the process of recycling simpler.

minutes approval

Moved by Councilor McKenzie and seconded by Councilor Belej approving the minutes of the October 21, 2009 worksession and regular meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Financials -

All Funds Cash Balances for July and August

All Funds Due to/from for July and August

All Funds Interest Report for July and August

All Funds Revenue/Expense Report for July and August

Moved by Councilor Slivon and seconded by Councilor Belej to acknowledge the financial reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

Recreation Commission minutes of September 8, 2009

DDA minutes of September 14, 2009

DDA minutes of October 5, 2009

Finnish Theme Committee minutes of October 19, 2009

US41/M203 Corridor minutes October 20, 2009

Moved by Councilor Hainault and seconded by Councilor McKenzie to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

administrative report

1. October record transit riders.

-1929 used the Transit System this month.

2. Update on Zoning Permits issued in the City of Hancock as of 9-5-2009

3. HUD lead grant application was denied.

4. Seppala home at 1206 E. Atlantic Street is now in foreclosure.

-Foreclosure is final on March 31, 2010

5. Update on Travel Michigan (clicks)

- July 2009 45

-August 30

-September 15

6. MDOT Trunkline Budget (US041 and M0203)

10-1-09 to 9-30-10 \$152,564.00

7. MDOT Snow Hauling and Salt Usage Report and Procedures.

8. Transit Facility status and budget.

\$647,369.00

includes a 5% contingency of \$57,845, possible \$5,206 funding on left over on administrative vehicle budget.

9. 2010 Water Project Update.
  - Petro Pond and the Houghton Valve House Update.
10. 2010 Sewer Project Update.
  - Sub-contractor Tunnel Vision has 1/3 of our sewer lines televised completed
11. Status of new bus order, \$69,617, Eldorado Aerotech on Ford E 450 SD Chassis.
  - 100% grant and as we speak is being built.
12. Christmas 2009 Walk
  - Friday, November 27th 6-8 p.m.
  - Theme is "Home for the Holidays"
13. Review of the FY 08/09 PLWSA Audit.
  - City of Houghton 74.2% of the plant owes \$5,173.58
  - City of Hancock 25.7% of the plant credit \$2,683.35
  - Flow was reduced in both Cities.
14. New road between Birch and Forest Street. (Looking for a name)
15. Planning Commission meeting for November and December is rescheduled for Monday, December 14th at 7:00 p.m.
16. Jutila Center, new 6th and 7th floor business incubator space.

old business  
randolph and lautala request

No action at this time.

Moved by Councilor Hainault to reject claim for damages to the Randolph's and Lautala's  
No second so no action at this time.

united/skywest  
service at cmx

Moved by Councilor Hainault and seconded by Councilor Slivon directing the City Manager to send a letter to Mesaba/Northwest Delta requesting service to Minneapolis from CMX to continue.

Yes: All

No: None

Motion Carried.

rd loan/grant application

Moved by Councilor Hainault and seconded by Councilor Belej to accept the offer from USDA Rural Development for a loan of \$91,000.00 and a grant of \$39,000.00 to purchase a new snowblower for the City.

Roll Call Vote:

Yes: Councilors Gemignani, McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

new business  
October 2009 a/p

Moved by Councilor Belej and seconded by Councilor Hainault approving the October, 2009 accounts payable in the amount of \$229,321.56 and authorize payment as follows as funds become available:

General	\$100,243.89
Major	8,713.67
Local	16,751.57
Transit	3,680.24
Sewer	41,564.24
Water	39,315.60
Sylvan E.	73.62
Motor V.	18,978.73

Total \$229,321.56

and the additional checks typed in the month of October in the amount of \$605,397.11 and authorize payment as follows:

Expenses \$96,610.89

Transfers 508,768.22

Total \$605,379.11

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, McKenzie and Gemignani.

No: None

Motion Carried.

final mjo bill for 2008 water project

Moved by Councilor McKenzie and seconded by Councilor Gemignani approving the final MJO bill for the 2008 Water Project in the amount of \$158,874.00 of which \$141,481.00 is from the DEQ loan proceeds and \$17,343.00 is from the Water Fund.

Roll Call Vote:

Yes: Councilors Gemignani, McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

resolution #19-09

Moved by Councilor Belej and seconded by Councilor Gemignani approving Resolution #19-09 as follows:

Resolution #19-09

Whereas, the City of Hancock actively supports and currently participates in the economic development district activities of the Western Upper Peninsula Planning and Development Regional Commission,

Now Therefore Be It Resolved, that the City of Hancock concurs with the update of the Community Economic Development Strategy Report dated December 31, 2009 and accepts it as it's guide for the economic development, and

Be It Further Resolved, that the City of Hancock supports the Western Upper Peninsula Planning and Development Regional Commission's application to the Economic Development Administration for planning funds.

Yes: All

No: None

Motion Carried.

taxicab permit

Moved by Councilor McKenzie and seconded by Councilor Hainault approving a Taxicab Permit for George K. Schafer, 103 E Quincy Street. Driving for LLLynx Transport, LLC out of Baraga, Michigan.

Yes: All

No: None

Motion Carried.

rd grant/loan additional work water project

Moved by Councilor Belej and seconded by Councilor Gemignani approving amending our current 2010 water loan/grant with Rural Development in the amount of \$3,268,186 to add on an additional \$2,825,675 for the replacement of the transmission water main from Six Mile Hill to Petro Lane and other needed replacements.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej, Laitila, McKenzie and Gemignani.

No: None

Motion Carried.

payment to ohm for transit  
facility

Moved by Councilor Hainault and seconded by Councilor Belej approving payment #6 to OHM for the transit facility design in the amount of \$1992.00 as funds become available.

Roll Call Vote:

Yes: Councilor Gemignani, McKenzie, Laitila, Belej, Slivon and Hainault.

No: None

Motion Carried.

closed session

Moved by Councilor Hainault and seconded by Councilor Gemignani to go into closed session to discuss purchase of real property at 9:25 p.m. No action to follow.

Moved by Councilor Belej and seconded by Councilor McKenzie that this regular meeting of the Hancock City Council be adjourned. Time: 9:32 p.m.

Yes: All

No: None

Motion Carried.

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William Laitila, Mayor

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Karen Haischer, CMC City Clerk