

**DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
MONDAY, OCTOBER 4, 2021**

Call to order by Chair Jonathan Luse at 6:08 PM in Council Chambers

Present: Jonathan Luse, Bob Frantti, Paul LaBine, John Diebel, Steve Zutter, Steve Patchin, Andy Lahti, Michele Blau

Absent: Ryan Heinonen

Others Attending: Mary Babcock, Deb Mann, Allyson Jabusch

Regular Meeting:

Motion by Member Zutter and seconded by Member Frantti to approve the agenda

Yes: All

No: None

Motion Carried

Motion by Member Patchin and seconded by Member Blau to approve the September 13, 2021 meeting minutes.

Yes: All

No: None

Motion Carried

Public Comments: None

Updates/Information:

- Introduction of CEDAM Fellow Sadiq Edo Abdi
- Reminder of Budget Obligations for grants approved
- Position openings – Opening at City Hall for fulltime accounting/ clerical position
 - DPW Director position posted, 13 applicants, interviews ongoing
- Business updates – 127 Quincy Street has been sold – Megan Zonavetch new owner
 - Antique Store given notice to vacate effective October 31, 2021 with plans to renovate the interior.
- 209 N. Montezuma Grant application – discussion only
- Assessors Report September 2021

Old Business:

Member Frantti recused himself from voting on this item of business.

- Motion made by Member LaBine and seconded by Member Zutter to approve the reinstatement of partial DDA Grant application from 2017 for 200/202/204 and 206 Quincy Street in the amount of \$34,800 contingent on a commitment that a mixed used space will be completed within three (3) years of ownership and that the space is made safe and secure in the interim.

Yes: All

No: None

Motion Carried

New Business:

- Moved by Member Patchin and seconded by Member Diebel to approve to approve the budget for winter decorations and activities in the amount of \$6000.
Yes: All
No: None
Motion carried
- Moved by Member LaBine and seconded my Member Patchin to table approval of the Design Services Grant for architectural services in the amount of \$500 to 209 N. Montezuma with the request that the owner be invited for further discussion and to provide additional information at the next DDA meeting.
Yes: All
No: None
Motion Carried
Item tabled.

Adjourn:

- Motion to adjourn made by Member LaBine and seconded by Member Blau at 6:38 PM
Yes: All
No: None
Motion Carried

Respectfully submitted

Deborah A. Mann

Deborah Mann, DDA Coordinator

October 4, 2021

Date