

**DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
MONDAY, DECEMBER 7, 2020**

Call to order by Vice Chairperson Jordan Johnson at 6:03 PM (Zoom)

Present: Paul LaBine, John Diebel, Steve Zutter, Jordan Johnson, Robert Frantti, Michelle Blau, Ryan Heinonen, Steve Patchin

Absent: Jonathan Luse

Others Attending: Mary Babcock, Deb Mann, John Slivon

**Regular Meeting:**

Motion by Member Zutter and seconded by Member Diebel to approve the agenda

Yes: All

No: None

Motion Carried

Motion by Member Zutter and seconded by Member Diebel to approve the November 2, 2020 meeting minutes.

Yes: All

No: None

Motion Carried

**Public Comments:** None

**Updates/Information:** Reviewed by Mary Babcock

- Acquisition Grant – Waterfront property along Navy Street. The property is owned by Finlandia and Lahti/Carmody Estate. City has first right of refusal to sale of Finlandia parcel. Lahti/Carmody property is to be liquidated by October 2022 for taxes. Value of the property is not known at this time. Jim Lahti is considering sale, not easement. The purchase would ensure public access along the trail for hiking, walking, biking, fishing, a small park formation and a safer route to Hancock Beach. Money from the DDA could be used for DNR leverage funds. This proposed land purchase for public use in the DDA district falls in the DDA Plan and the City of Hancock Master Plan.
- City owned property draft map enclosed. City owned property shaded in green. Draft completed with City Assessor.
- 2021 Meeting List enclosed
- NEP Grant Update Round 5 – The contractor has been given authorization to proceed. The exterior construction is being completed throughout the winter. Painting will be completed in the summer of 2021.
- MEDC Rental Rehab Grant Round 6 proposal will be ready for City Council approval at the next meeting. The Neighborhood Enhancement Program will include 1 block on Franklin Street

between Tezcuco and Ravine Streets. An EV Charging station may be included as a Public Amenity Enhancement.

- Website Update - The City website is being upgraded by OpusWeb, the present contractor, with funding from the CARES Act for the cost of \$8,500. The website will be desktop and mobile friendly, ADA compliant, use search engine key words and statistical research reports.
- Joint Meeting – As a component of the Redevelopment Ready Community, a joint meeting is required to be held with the DDA, Planning Commission and the City Council. This meeting is scheduled for Wednesday, January 13, 2021 at 6:00 pm.

#### **Old Business**

- Review budget – Discussion and consideration of using a large portion of DDA funds to leverage for Acquisition Grant.

#### **New Business**

- Motion made by Member Zutter and seconded by Member Patchin to cancel the January DDA regular meeting in lieu of the Joint Meeting scheduled January 13, 2021.  
Yes: All  
No: None  
Motion Carries
- Motion made by Member Frantti and seconded by Member Diebel to purchase Sidewalk Sander Attachment to fit Sidewalk Plow for the cost of \$7500.  
Yes: All  
No: None  
Motion Carries
- Motion made by Member Diebel and seconded by Member Patchin to proceed with DNR Acquisition Grant for Navy Street leveraging DDA funds.  
Yes: All  
No: None  
Motion Carries

#### **Adjournment**

Motion to adjourn made by Member Frantti and seconded by Member Blau at 6:41 pm  
Yes: All  
No: None  
Motion Carried

Next regular meeting is scheduled on Monday, February 1, 2021 at 6:00 pm

Respectfully submitted.



Deborah Mann, DDA Coordinator

Date: December 7, 2020