

CITY OF HANCOCK
SPECIAL COUNCIL MEETING MINUTES
WEDNESDAY, JANUARY 27, 2021
6:00 PM VIA ZOOM

6:03 P.M.

Regular Meeting
Call to order and pledge of allegiance
Roll Call and verification of quorum

Present: Blau, Lytle, Freeman, LaBine, Rickard, Warstler, Haeussler
Absent: None

Also present: Grant Dossetto, Linda Kalinec, Mary Miller, Mike & Sharon Lahti, Andy Lahti, Nels Paul, Steve Walton and other members of the community.

Motion by Councilor Rickard and supported by Councilor Lytle to approve agenda.

Yes: All
No: None
Motion Carried

Public Comment- Anyone wishing to address the council will be recognized by the Mayor at this time.
None

Motion by Councilor Haeussler and supported by Councilor Lytle to approve Resolution 21-01 Residential Rental Fee Schedule with an effective date of February 1, 2021.

Roll Call:
Yes: Haeussler, Warstler, Rickard, LaBine, Lytle
No: Freeman
Abstained: Blau
Motion Carried

Motion by Councilor Rickard and supported by Councilor Haeussler to approve Resolution 21-02 Residential Rental Procedures with an amendment of rewording the statement on the incentive for timely compliance.

Roll Call:
Yes: Lytle, LaBine, Rickard, Warstler, Haeussler
No: Freeman
Abstained: Blau
Motion Carried

Public Comment- Anyone wishing to address the council will be recognized by the Mayor at this time.

Mike Lahti- Thanked the Council for the clarification on the Rental Fee Schedule

Motion by Councilor Rickard and supported by Councilor Lytle to adjourn the meeting at 7:20 p.m.

Yes: All

No: None

Motion Carried



Paul LaBine, Mayor



Ashley Freeman, City Clerk

CITY OF HANCOCK

RESOLUTION #21-01

RESIDENTIAL RENTAL FEE SCHEDULE

WHEREAS, it is necessary for the City of Hancock to adopt fee provisions for the City of Hancock Residential Rental Ordinance,

NOW, THEREFORE, be it resolved, that the City of Hancock adopts the following Residential Rental Fee Schedule:

Administration (One Time Fee):	\$250.00
Annual Fee:	\$100.00 to \$300.00
*Minimum of \$100 or \$30 per unit with a maximum of \$300	
Re-Inspection Fee (Follow-ups/No Show):	\$ 50.00
Rental Code Board of Appeals Docket Fee:	\$ 10.00

Fee Schedule is effective on July 1, 2021.

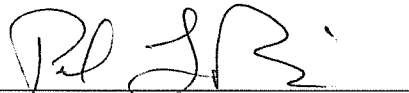
Administration and Annual Fee includes the Rental License Inspection.

Motion offered at a regular meeting of the Hancock City Council on Wednesday, January 27, 2021 by Councilor Haessler and seconded by Councilor Lytle.

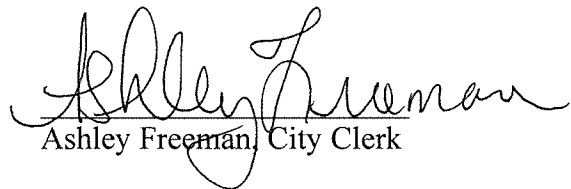
Yes:

No:

Motion Carried



Paul LaBine, Mayor



Ashley Freeman, City Clerk

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on January 27, 2021.

Ashley Freeman, City Clerk

CITY OF HANCOCK

RESOLUTION #21-02

RESIDENTIAL RENTAL PROCEDURES

WHEREAS, it is the responsibility of the Hancock City Council to set forth City of Hancock Residential Rental Ordinance implementation procedures, and

WHEREAS, this resolution adopts procedures for implementation of the Residential Rental Ordinance,

NOW, THEREFORE, be it resolved, that the City of Hancock adopts the following Residential Rental Ordinance implementation procedures:

All rental property owners on record will be sent an application packet with the following items;

- Introduction Letter
- Application
- Self-certification check list
- Fee Schedule
- Residential Rental Ordinance

To provide an incentive for timely compliance, application packets for all rental properties must be submitted by June 30, 2021 and will be charged an administrative fee of the following;

- \$5.00 unlicensed rental property
- \$0.00 currently licensed property (on file with the City)

A provisional license will be granted upon review and approval of application materials until an onsite inspection is completed.

Any property for which the application and/or paperwork has not been completed by June 30, 2021 will be considered non-compliant.

All rental properties registered on or before June 30, 2021 will have an annual fee of \$30 per unit (minimum of \$100, maximum \$300) for the period of July 1, 2021 to June 30, 2022.

All property registered after June 30, 2021 will follow the Residential Rental Fee Schedule set forth by Resolution 21-01. Per ordinance 306 the Residential Rental Fee Schedule is set by resolution and may be amended at any time.

Motion offered at a regular meeting of the Hancock City Council on Wednesday, January 27, 2021 by Councilor Pickard and seconded by Councilor Haessler.

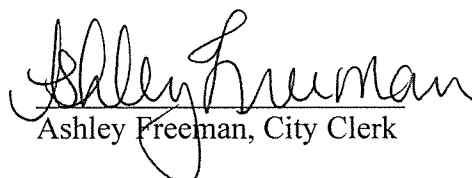
Yes:

No:

Motion Carried



Paul LaBine, Mayor



Ashley Freeman, City Clerk

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on January 27, 2021.

Ashley Freeman, City Clerk