

**DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
MONDAY, JULY 6, 2020**

Call to order by Chairperson Jonathan Luse at 6:07 PM (Zoom)

Present: Jonathan Luse, Paul LaBine, Bob Frantti, John Diebel, Steve Patchin, Pete Mackin

Absent: Steve Zutter, Randy Heinonen, Jordan Johnson,

Others Attending: Mary Babcock, Deb Mann, Will Lytle, Jeannie DeClerck

Regular Meeting:

Motion by Member Frantti and seconded by Member Diebel to approve the agenda

Yes: All

No: None

Motion Carried

Motion by Member Diebel and seconded by Member Frantti to approve the June 1, 2020 meeting minutes.

Yes: All

No: None

Motion Carried

Public Comments: None

Updates/Information:

- MSHDA Neighborhood Enhancement Program Grant for the south side of the 500 block of Hancock Avenue is ongoing.
- The City of Hancock did not receive the Match on Main Grant for COVID -19 hardship.
- The Hancock Business and Technology Park is moving ahead with a grant submission to Economic Development Administration. The cost is estimated at \$3.7 million.
- Hancock Outdoor Farmers Market saw three successful weeks at Porvoo Park to date. COVID-19 precautions are observed. The market continues Thursdays from 3:00 to 6:00 pm.
- Canal Rock has started again at Porvoo Park with the first band drawing one of the largest crowds ever. The first date was June 26, 2020 with Uncle Pete's Allstar BBQ Blues Band. Social distancing is observed, and masks are recommended.
- Movies on Quincy Green will resume on Thursday, July 30 at sundown. The schedule will be published. COVID-19 precautions will be followed with social distancing required and masks recommended. Recommendation was made to look into Outdoor Drive-in options and to share events on the Hancock Schools list-serve.

- A moment of silence will be recognized at the next City Council Meeting for the passing of long-time DDA Member Kathy Johnson. The DDA appreciates her years of dedicated service to the City of Hancock.

Old Business

- **Snowmobile Access:** City Manager, Mary Babcock will continue to identify preferable access for parking and travel on roadways to allow snowmobile traffic to reach lodging and restaurants.

New Business

- **Guide to Development:** A reference plan has been created in compliance with Redevelopment Ready Communities. This document will provide definitions, basic mission, application process, discusses establishment of Zoning Board, and appeals process for developers. Addition of FAQ section and Flow Charts was recommended to make the document easy to use.
- **Waterfront Property at 100 Navy Street,** – City Council Member Will Lytle presented a PowerPoint proposal for purchase of the property through the City of Hancock for development. The property could serve multiple purposes for the entire community including farmers market, Polar Plunge, public sauna, boat slips, water taxi location, year round recreation, , Pop-up Shoppes, high profile area for public education for energy alternatives with geothermal, solar power and EV charging station.
The DDA could purchase the property and be able to control the future use of the space however, there is a signed offer, pending approval.
- **Re-engagement of the Hancock Main Street Program** has been identified in the City Master Plan. The Match on Main for COVID-19 was denied for Hancock as we did not meet the Main Street criteria. DDA Coordinator will move forward with the Main Street Program training through MEDC and present information at the next meeting in August.
- **Façade Grants:**
 - 1) Brian Kangas, Property at 807 S. Lincoln Drive is re-applying for façade grant request of \$10,000. He did receive permission three years ago, but the grant period expired and was removed from the budget.
Moved by Member Mackin and seconded by Member Frantti.
Yes: All
No: None
Motion Carried
 - 2) Mark Mountz, 128 Hancock Avenue is applying for façade improvements and reworking his front entrance to the east side of the building in the amount of \$4460. The City Council and Mr. Mountz have worked to address the wall issue to mutual satisfaction.
Moved by Member Mackin and seconded by Member Diebel
Yes: All
No: None
Motion Carried

Adjournment

Motion to adjourn made by Member Frantti and seconded by Member Diebel at 7:06 pm

Yes: All

No: None

Motion Carried

Next Meeting scheduled Monday, August 3, 2020 at 6:00 pm.

Respectfully submitted

Deborah A. Mann

Deborah Mann, DDA Coordinator

9/14/2020

Date