

**DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
MONDAY, MAY 4, 2020**

Call to order by Chairperson Jonathan Luse at 6:05 PM

Present: Ryan Heinonen, Paul LaBine, Bob Frantti, John Diebel, Steve Patchin

Absent: Steve Zutter, Pete Mackin, Jordan Johnson

Others Attending: Mary Babcock, Deb Mann, John Haeussler, Jean DeClerck

Motion by Member Frantti and seconded by Member Diebel to approve the agenda.

Yes: All

No: None

Motion Carried

Motion by Member Diebel and seconded by Member Frantti to approve the March 2, 2020 meeting minutes.

Yes: All

No: None

Motion Carried

**Public Comments:** None

**Updates/Information:**

- MSHDA Neighborhood Enhancement Program Grant for 500 block of Hancock Avenue is in the starting process with homeowner self-assessment. Status report is required on June 15, 2020.
- Portage Health Foundation Community Garden Grant was amended to remove the request for fruit tree due to the COVID-19 cancellation of the community tree sale
- Summer Events:
  - Key Ingredients depends on Canal Run status June 15 decision.
  - Canal Rock first three weeks performances cancelled.
  - Detroit Institute of Arts still planning installations in middle of June.
  - Hancock Outdoor Farmers Market will be starting on Thursday, June 18<sup>th</sup> with COVID-19 precautions in place. It will be held Thursday evening's from 3:00 to 6:00 at Porvoo Park.
- COVID-19
  - Resources have been made available via email, Facebook, SmartZone and Copper Country Strong Website for businesses in Hancock.
  - A comprehensive business listing of business has been updated.
  - Consider using DDA funds to support Advertising Blitz "Hancock Cares"
- Tezcuco Street Wall Update: City attorney has been asked to give legal opinion on the repair responsibility. City is working with property owner Mark Mountz. Estimated that cost will be \$20,000.

- Semi-Annual DDA information meeting is scheduled June 1, 2020 at 6:00 PM. Taxing authorities will be notified a minimum of 14 days prior to the meeting.

**Old Business:**

- Façade Grant application has now been updated to include a 1-year time limit. Applicant must request extension if time elapsed. Consideration of historic preservation requirements on façade application tabled.

**New Business:**

- Budget for 2020/21 Hancock DDA
  - Hancock Beautification Committee budget changed to \$7600

Motion by Member Frantti and seconded by Member Diebel to approve the 2020/21 DDA Budget with the \$7,600 approved for Hancock Beautification Committee.

Yes: All

No: None

Motion Carried

- Copper Country Community Arts Center request for financial stipend is moved to City Council

**Public Comments:**

John Haeussler raised issue of snowmobile route in downtown Hancock effecting property owners on Tezcuco.

John Diebel questioned status of DNR Trust Grant for Navy Street property (former Copper Island Beach Club).

Motion was made by Member Patchin and seconded by Member Diebel to adjourn at 6:44 PM

Yes: All

No: None

Motion Carried

Deborah A. Mann

Deborah Mann  
DDA Coordinator

5/4/2020

Date