

**CITY OF HANCOCK
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF SEPTEMBER 14, 2015**

The regular monthly DDA meeting was called to order by Chairperson Pete Wickley on Monday, September 14, 2015 at 5:30 p.m. with the following members present: Jonathan Luse, Jr., Peter Wickley, Jordan Johnson, Steve Zutter, Jeff Lang, Lisa McKenzie and John Diebel.

Absent: Kathy Johnson and Carol Fisher

Guests/Staff: Jim Northey, Sonia Goltz, Glenn Anderson

It was moved by McKenzie and seconded by Zutter to approve the agenda.

AYES: All

NAYES: None

Motion Carried

It was moved by Luse and seconded by Lang to approve the August 3, 2015 minutes.

AYES: All

NAYES: None

Motion Carried

Public Comments: None

Updates/Information

- Heard that MDOT was checking the crown point of Hancock Street to determine if a 5 foot wide bike lane on the South side could be installed
- Heard MDOT is planning to bid out the North side Hancock Street cross walk bump outs at Dakota, Montezuma, Ravine and Tezucuo St.
- Heard the City Council is planning to launch a recycling drop off site at the DPW facility, and to allow commercial drop off for the first time, including cardboard
- Noted FU enrollment growth of 9% to 536 students, and MTU growth of 180 students to 7,236 students
- Reviewed the FU football schedule
- Heard that volunteers from the KNSC were ready to remove the old middle bridge on Swedetown Creek to replace it with a new steel frame bridge
- Looked at the MDOT land survey of the Quincy Hill over look area, and discussed the view shed
- Reviewed the August 11th HB & PA minutes
- Reviewed the downtown economics article on the impact of storefront improvements
- Heard the City has started its 2-year effort to re-appraise all property city wide with Erhart Assessing, LLC doing the work
- Received an update on City wide projects

Page 2.

-Heard that the Monticello building, 23 window replacement project is complete, located at 701 Quincy St.

-Heard the siding was in stock, but the windows have not arrived for the 2nd floor façade at 119 Quincy Street

-Heard that Bridgegard has moved out of the Garden level of the Lahti high rise, but Xeratec is expanding into the space

-Heard that Evergreen Technology, Inc. has made a purchase offer to Houghton County to purchase the old DHS building located at 200 Quincy Street for \$200,000.

The DDA Board reviewed the approved site plan for Vollwerth's Inc. addition and façade repairs at their manufacturing and office building located at 200 Hancock St. The project includes constructing a new 952 sq. ft. enclosed loading dock, enclosing the old loading dock into an office and meeting room, tearing down an old garage and relocating the dumpster pad. The project is expected to start construction in September, 10 new jobs will be created by Vollwerth's, and the City has acquired a \$176,390 MEDC grant.

The DDA Board reviewed the updated façade grant list.

The DDA Board received an update on the \$7.2 million 2016 MDOT Quincy St. reconstruct project. The final plan review has been delayed till October, and the project bid date has been delayed from December 2015 to February 2016. Work on Front Street may go into the 2017 construction season.

The DDA Board discussed removing most of the overhead electric lines left on Quincy St. as part of the 2016 MDOT project. Electrical code requires that even if a mast head is relocated, the building electric service panel must be upgraded as well.

Sonia Goltz and Jim Northey, co-owners of Northern Perspectives, LLC of the Wisti-Lawton building, 101 Quincy St. presented information on their façade grant application for window replacement. They are proposing replacing 3 windows on the 3rd floor and 7 windows on the 2nd floor. The 2nd floor windows that are boarded in will be reopened to its original size. They have retained OHM Advisors as the architect for the project, and Gregg Collard, CSM Group is the project manager. The replacement of 10 windows is expected to cost over \$20,000.

It was moved by Luse and seconded by Zutter to approve up to a \$10,000 façade/window replacement grant to Northern Perspectives, LLC for the Wisti-Lawton building, 101 Quincy Street.

AYES: All

NAYES: None

Motion Carried

Page 3.

It was moved by Luse and seconded by McKenzie to adjourn at 6:20 p.m.

AYES: All

NAYES: None

Motion Carried

Respectfully submitted,

Glenn Anderson
Secretary Pro-Tem