

June 17, 2015
Worksession
6:30 p.m.

Present: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

Absent: Councilor Slivon

Also present: Wayne Butler, Bill Marlor, Susan Burack, Mike and Sharon Lahti, Crissy Gerhart, Roland Burgan, Dave Talvensaari and Rick Allen.

Reviewed and Discussed:

1. Mike and Sharon Lahti requested the Council review the current water ordinance.
 - Owner responsible for outstanding bill
 - Renters shouldn't be allowed to get water elsewhere in the City if an unpaid account is left behind.
2. Scott/Elm Intersection.
 - 4 tickets and 4 warnings were issued.
 - Bill Marlor counted 14 cars and all stopped at the signs this afternoon.
3. Budget 2015-2016
 - Manager updated the proposed budget and removed two small deficits.
 - Local St. TIFA collection is about \$88,000 and will be used for paving Valley View Dr.
4. City has been busy repairing water leaks.
5. MML June 2015 meeting update.
 - Mary, Lisa and Ted attended the meeting in Sault Ste. Marie.
 - Touched on Freedom of Information, Lisa and Mary reviewed the City Charter and Ordinances. New to review Rental and Blight.
6. Manager Anderson gave an update on the Transit Conference he attended in Florida.
 - vehicle miles no growth, transit use is exploding, age of riders is older, most growth is in health care transportation. Safety on buses is an issue for passengers and drivers.
7. Police Chief Butler reported on the Canal Run scheduled for July 18th, Bridgefest Parade scheduled for June 19th, 5K Run starts in front of the parade for next year. Officers attended a Meth training and Meth Labs. City Hall was egged Monday morning. The National Guard is coming to town with their mobile bridges and he is planning on feeding 50 soldier at the HoCo. Thank you to Pat's IGA and Vollwerths for donations.
8. DPW Director Marlor reported that Bill Jacques is retiring after 43 years with the City and his party is next Thursday starting at Noon at the Fire Hall. The crew has been busy repairing water leaks throughout the City. Doug Vettori on W. Quincy has a water problem and the City has hired MJO to drill under M203 for a service line installation.
9. Spring Cleanup is still a work in progress.
10. Councilor Tuisku requested that the media be given full council packets. (4 extra needed)

Public Hearing:

7:38 p.m.

Mayor McKenzie opened this Public Hearing at 7:38 p.m. to hear public comment on a proposed 2015/2016 Budget.

Public Comment: None at this time.

Proposed millage rate: General Fund 13.4215 Fire Dept. .7806

Same as last year.

Mayor McKenzie closed this Public Hearing at 7:40 p.m.

Regular Meeting

June 17, 2015

7:40 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, June 17, 2015 at 7:40p.m. with Mayor McKenzie presiding. The United

States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Councilors: Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

Absent: Councilor Slivon

Moved by Councilor Hodur and seconded by Councilor Belej to excuse Councilor Slivon from tonight's meeting as he is out of town for medical reasons.

Yes: All

No: None

Motion Carried.

Moved by Councilor Tuisku and seconded by Councilor Hodur to accept the Agenda as presented.

Yes: All

No: None

Motion Carried.

correspondence

Letter from Charter re: program changes

Letter from Houghton County Treasurer re: new fees for transcripts and abstracts of record

UPPCO re: Notice of Hearing

SEMCO re: Notice of Hearing

E-Mail from the City Manager re: Street Lights

Moved by Councilor Belej and seconded by Councilor Hodur to place the correspondence on file as presented.

guests

Public Comments:

1. Dave Talvensaaari re: The City ordinance for Junk and Blight removal. 937 Quincy Street has household debris that has been in the yard and on the porch for years. 938 Ohio hasn't had the grass cut in years. Manager will look into the situation at both locations.

2. Susan Burack, 103 E. Quincy Street.

-Place Making Workshop on 5/28 was well represented.

-Would like the Council to place millage for the Portage Lake District Library on the next election ballot.

3. Allison Jabusch, 929 Maple Street.

-What is the law regarding unlicensed cars and stray animals. City Manager Anderson stated to contact the Hancock Police for cars and the Houghton County Sheriff for animals.

minutes approval

Moved by Councilor Tuisku and seconded by Councilor Belej approving the minutes of the May 20, 2015 worksession, public hearing and regular meeting.

Yes: All

No: None

Motion Carried.

reports

DDA minutes of May 4, 2015

Hancock Bike & Ped Committee minutes of May 21, 2015

Moved by Councilor Tuisku and seconded by Councilor Hodur to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. ATC transmission main relocation project. Scheduled for November 2, 2015 through June 30 2016.
2. Canal Run 2015, July 18th.
3. City Projects update.
 - Home at 309 Scallon Street was removed on 5-27.
 - The Cadeau home at 1400 Anthony is scheduled to be removed this month.
 - The trailer at BVTP rented by Devon Joyal and owned by Reino Karvonen is a work in progress. (Still determining who is going to pay for the removal)
 - Siler is paving Valley View Drive. (Local St. TIFA funds)
 - Bacco is milling and paving in the City.
 - City Crews doing patching.
 - Quincy Hill Cemetery Monument was installed on Ingot Street.
 - Jacques retirement party is 6-26 at the Fire Hall. Employed for 42 years 10 months.
4. 2016 Streetscape and Quincy Street reconstruction update.
 - Design done by July
 - DDA local match of \$264,000.00 is required.
 - 11 street lights will be relocated at a City cost of \$40,000 (underground wiring)
 - Street Signs
 - Retro LED lights \$1000/per light
 - Painted parking lanes
 - Water MDOT \$992,000 3% admin cost to City \$29,000.
 - MDOT requires 1-2 months contractor payments between \$60,000 - \$100,000 on hand
 - Cost 1.241 million Budget 1.276 million
 - OHM – Light Fixtures Sternberg 1843 Carson City Lights recommended by the DDA
5. MML May/June article re: HCH and Finlandia working together.
6. MEDC budget proposal.
7. Vollwerths Project
 - 3rd Party Administrator
 - 6/18 Vollwerths can start hiring. 10 low/mod income jobs.
 - Thank you to Jeff Ratcliffe (KEDA)
8. PLWSA
 - Refinancing bond issues is approved. Savings of \$154,804.72
 - Bond rating AA-
9. Health Dept. continues to monitor the Hancock Beach.
10. PLWSA
 - generator bid for the Houghton Lift Station. Northland \$151,200
 - looking to purchase an endloader
 - hope to sell excess property located at 912 College Avenue.
11. PLWSA flows in May were at 36% (high)
12. Mike Coon opened his new business the Loading Dock at 100 Navy Street. Open 11am to 7pm for subs, salad bar and soup.

PLWSA minutes of May 12, 2015

Moved by Councilor Belej and seconded by Councilor Hodur to accept the administration report along with the PLWSA minutes and place them on file

Yes: All

No: None

Motion Carried.

old business

None at this time.

new business
may 15 a/p

Moved by Councilor Belej and seconded by Councilor Hodur approving the accounts payable for May in the amount of \$165,552.96 and authorizing payment as follows as funds become available.

General	\$57,679.21
Transit	4,606.13
Sewer	49,743.33
Water	33,775.62
Motor V	16,248.67
<u>DDA</u>	<u>3,500.00</u>
Total	\$165,552.96

Councilor Hodur requested an explanation of the Tim's Excavating bill for \$3500.

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Motion Carried.

add'l checks typed in may

Moved by Councilor Hodur and seconded by Councilor Belej approving the additional checks typed in the month of May, in the amount of \$637,615.33 and authorize payment as follows:

Expenses	\$219,375.83
<u>Transfers</u>	<u>418,239.50</u>
Total	\$637,615.33

Roll Call Vote:

Yes: Councilors Blau, Slivon, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Motion Carried.

resolution #5-15
15/16 budget & millage

Moved by Councilor Tuisku and seconded by Councilor Belej to adopt the Budget Resolution #5-15 and set the millage rate as follows:

BUDGET ADOPTION RESOLUTION #5-15

City of Hancock Financial Plan

2015/2016

Adopted 06-17-2015

Pursuant to the laws of the State of Michigan governing Home Rule Cities, the State Budget Act, and the City Charter, the following Budget Resolution for Fiscal Year July 1, 2015 to June 30, 2016, is hereby submitted for adoption;

Whereas, it has been determined that the attached (revenues) Property Taxes, State Shared Revenues, Rates, Charges and Transfers shall be available and necessary for the 2015-2016 Budget Year, and

Furthermore, it is ordered that the attached level of expenditures are approved for each of the below Activities and Funds;

It is further ordered that the City Council approve the required millage rate of 13.4215 for the General Fund and .7806 for the Fire Department for the Fiscal Year July 1, 2015 to June 30, 2016 for a total levy of 14.2021.

It is further ordered that upon setting the City Tax Rate, the City Treasurer shall proceed to collect the sums ordered in accordance with the City Charter and the Laws of the State of Michigan.

Further, it is ordered that the City Manager shall be designated the Chief Financial Officer of the City of Hancock in accordance with the State Uniform Budget Act and shall

implement this Financial Plan as adopted or amended in accordance with generally accepted accounting principles and the State Budget Act.

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Absent: Councilor Slivon

Motion Carried.

water project engineering
prof. ser. contract

Moved by Councilor Hodur and seconded by Councilor Belej approving the water project engineering professional services contract with OHM Advisors in the estimated amount of \$227,657.00 and authorize the Mayor and Clerk to execute the agreement.

Note:; Attorney Kevin Mackey has approve this agreement for the City.

Study & Report Phase \$29,000

Preliminary Design Phase \$123,510

Final Design Phase \$35,400

Bidding or Negotiating Phase \$8,847

Construction Phase \$20,000

Post-Construction Phase \$10,000

Roll Call Vote:

Yes: Councilors Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Motion Carried.

3 year audit letter
Rukkila/Negro & Assoc

Moved by Councilor Tuisku and seconded by Councilor Blau approving a three (3) year audit engagement with Rukkila/Negro & Associates for FY 14/15 for \$22,150; FY 15/16 for \$22,800 and FY 16/17 for \$23,500.

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Motion Carried.

medc-vollwerth's project
3rd party admin.

Proposals:

1. Northern Consultants \$17,639

2. WUPPDR \$10,000

Moved by Councilor Blau and seconded by Councilor Belej to award the 3rd party administrator consulting services agreement for the MEDC Grant – Vollwerth's Inc. Project to WUPPDR in the amount of \$8,800 to \$10,000.

Roll Call Vote:

Yes: Councilors Blau, Belej, McKenzie, Hodur, Bauman and Tuisku.

No: None

Absent: Councilor Slivon

Motion Carried.

resolution #6-15
addendum #3 Adams Water

Moved by Councilor Hodur and seconded by Councilor Tuisku approving Resolution #6-15; Addendum Number 3 to the "Agreement for the Supply of Water by the Township of Adams to the City of Hancock" and authorizing the Mayor and Clerk to execute the agreement.

....(1) Section 4, entitled "Term of Contract, is amended to read "forty-two (42) years commencing on the effective date of Addendum Number 3 to this Agreement".....

Roll Call Vote:

Yes: Councilors Tuisku, Bauman, Hodur, McKenzie, Belej and Blau.

No: None

Absent: Councilor Slivon

Motion Carried.

Moved by Councilor Tuisku and seconded by Councilor Belej that this regular meeting of the Hancock Councilor be adjourned. Time: 9:47 p.m.

Yes: All:

No: None

Motion Carried.

Lisa McKenzie, Mayor

Karen Haischer, CMC City Clerk