

Worksession

June 26, 2013 (re-scheduled from June 19th)

6:30 p.m.

Present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

Also present: Manager Glenn Anderson and City Clerk Karen Haischer.

Reviewed and Discussed:

1. Update date on Bridgefest 2014 Events. Might not happen next year as they need volunteers to keep it going.
2. Update on MIOSHA.
 - An inspector was here for 1 ½ days to review operations for DPW, Parks, Campground, Beach and Cemetery. He did find some violations and we will be receiving some fines. One was no steel-toe boots at the Cemetery and no protective eye glasses when mowing. Fines could amount to \$800 or could be reduced by ½ if corrected.
3. Carlton Crouther has a full-time job in Memphis, TN.
4. Aspirus has a site plan for a new clinic in Houghton (22,000 sf facility)
5. Bell Memorial closed with LifePointe.
6. Friday, July 19th is the City picnic.
7. MML Updates.
 - FOIA request from a staff writer at the Detroit Free Press.
8. Manderfield Warehouse on Emma Street was sold to Mike Steptich. He will be opening a Cross Fit Center.
9. Toutant Building on Emma Street was sold to Jan Bruin-Sloot.
10. Sesquicentennial Book nominated for a History Award.
11. Governor Snyder will be in the area on Monday, August 12th.
12. Coast Guard Station Portage had a change of command, Edward Iverson.
13. MI DHS – selected one candidate for their new office space in Houghton. Currently setting up the lease.
14. Front Street Stairway Update.
 - \$10,500 Americana Grant (landscaping, lighting, tuck-point)
 - Bid out in July work to start in August.
15. Township is reviewing the City of Houghton Proposal to the National Park Service.
16. The ski club is looking to replace the middle bridge on the Maasto Hiihto gore.
17. City authorize \$2400 to UPSET, if the County matched. Informed that the County is not planning to participate in the UPSET program.
18. Update on the endloader replacement. Much needed.

Public Hearing:

June 26, 2013

7:30 p.m.

-The purpose of this public hearing is to receive comments on the proposed City Fiscal 2013-2014 Budget for FYE 6-30-14.

Mayor Laitila called the Public Hearing to order at 7:30 p.m. and asked for public comment on the City's proposed 13-14 Budget.

Present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

Also present: Manager Anderson, City Clerk Haischer, Drew Stockero and members of the media.

Manager Anderson mentioned selected highlights for the proposed budget.

No Public Comment

Mayor Laitila closed this public hearing at 7:35 p.m.

Regular Meeting
June 26, 2013
7:36 p.m.

The regular re-scheduled meeting of the Hancock City Council was held in the Council Chambers on Wednesday, June 26, 2013 at 7:30 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

Special Presentation:

-Mayor Laitila and Manager Anderson presented a special gift to John Haeussler, Robert Grame, Laura Mahon and Karen Haischer for the work on the "Hidden Gems and Towering Tales: A Hancock, Michigan Anthology".

Moved by Councilor Belej and seconded by Councilor Moore to amend the June 26, 2013 Agenda as follows:

New Business: Add #13. Consider request from Drew Stockero and #14. Endloader.

Yes: All

No: None

Motion Carried.

correspondence

- City Tax Notice, published twice in the Gazette.
- Thank You from John Kiiskila for retirement gift and party.
- Notice of Public Hearing on Portage Twp. Master Plan
- Thank You to Jim Bogan for donation of \$10,000 to the Transit
- Letter from the US EPG
- Thank You from MTU for Donation of the "Hidden Gems and Towering Tales: A Hancock, Michigan Anthology" to their collection.
- Notice from MSHDA re: closeout of grant #M-20008-0657
- Letter from SEMCO re: Public Hearing
- Letter from UPPCO re: Public Hearing

Moved by Councilor Belej and seconded by Councilor Haeussler to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

1. Drew Stockero presented the Council with a proposed Eagle Scout Project for a walking/hiking trail on the Tourangeo Property owned by the City.

Moved by Councilor Belej and seconded by Councilor Givens to support the Phase I efforts of Drew Stockero's Eagle Scout Project as presented for a walk/hiking trail on the West side of the City owned Tourangeo Property.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore and McKenzie.

No: Councilor Haeussler.

Motion Carried.

- Scott Rutterbrush, pack leader made statements of support for this project.

minutes

Moved by Councilor Belej and seconded by Councilor Slivon approving the minutes of the May 1st, 2013 budget worksession, May 8th, 2013 budget worksession and the May 15th, 2013 worksession and regular meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Moved by Councilor Givens and supported by Councilor Slivon to accept and acknowledge the financial reports as follows:

-All Fund, April, 2013

Cash Balances

Due to/from Report

Interest Earned Report

Revenue/Expense Report

Yes: All

No: None

Motion Carried.

Recreation Commission minutes of November 13, 2012

Planning Commission minutes of April 22, 2013

Planning Commission minutes of May 20, 2013

Hancock Housing Commission minutes of March 20, 2013 and April 17, 2013.

PLWSA minutes of April 9, 2013

PLWSA minutes of May 13, 2013

US41/M26 Corridor Advisory Team minutes of May 9, 2013

Hancock Bike and Pedestrian minutes of May 23, 2013

Hancock/Houghton Bike Pedestrian Committees MDOT minutes of June 20, 2013

Moved by Councilor Belej and seconded by Councilor Slivon to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

admin report

1. Copper Country Firefighters Tournament.
Hancock, Saturday June 29th
-Races at the Scott Building, parade at 7pm (Gino's to Scott Building) and dance at the Houghton County Arena at 8pm with a \$5 cover.
2. FinnFest Update.
700 volunteers, 7000 people bussed, 6000-8000 people attended various events, 200 visitors came from Finland. Hancock busses had 845 FinnFest passengers.
3. Front Street Wall Update – Phase I.
J. Clark Contractor completed the Front Street Wall in time for FinnFest. 2nd Phase will be completed by the end of July. (small wall)
4. Thank you to the Re-shape Downtown volunteers for making great improvements in time for FinnFest activities.
5. Campground Project Update- swings were installed at the Campground, completed 6-10.
6. Update on Essential Air Service RFP. RFP are due by June 26, 2013.
7. Update on the Hancock sewer flows at the PLWSA. Flows have been increasing since July of 2012.
- 8, SmartZone new Tenants.
-Early Spring Production, LLC
-LeClarie Surveying Services, LLC
Welcome to the Jutila Center in Hancock.
9. UP Historical Conference.
-June 28, 29, and 30th at MTU
10. Update on the new ski trail roller at the Maasto Hiihto.

old business

No old business at this time.

new business

may & june a/p

Moved by Councilor Belej and seconded by Councilor Moore approving the May and June 2013 accounts payable in the amount of \$178,089.85 and authorizing payment as follows as funds become available.

General	\$61,160.61
Major	10,971.05
Local	3,423.29
Transit	5,403.43
Sewer	40,655.12
Water	29,939.79
MV	17,196.24
<u>DDA</u>	<u>9,340.32</u>
Total	\$178,089.85

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

add'l checks typed

Moved by Councilor Moore and seconded by Councilor Belej approving the additional checks typed in the month of May in the amount of \$619,282.50 and authorize payment as follows.

Expenses	\$166,022.65
<u>Transfers</u>	<u>\$453,259.85</u>
Total	\$619,282.50

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

kpsc cost sharing

Moved by Councilor Haeussler and seconded by Councilor Belej approving the request from KNSC to cost share for a new Ginzu Track Setter for the Maasto Hiihto. City Share \$2000. Wayne Stordahl and Jay Green were present at this meeting, also.

City budgeted \$3000.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

resolution #8-2013

Moved by Councilor Belej and seconded by Councilor Moore to approve and adopt

Resolution #8-13 as follows:

CITY OF HANCOCK

RESOLUTION #08-2013

MDOT CONTRACT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Contract Authorization, Contract #13-5331, Control Section STUL 31437, Job #116993;

NOW, THEREFORE, be it resolved that Glenn Anderson, City Manager and Karen Haischer, City Clerk of the City of Hancock, are authorized to enter into and execute on behalf of the City of Hancock, a MDOT Contract #13-5331 with the

Michigan Department of Transportation for Campus Drive reconstruction project utilizing Small Urban Grant Funds.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

county foreclosed
property (one)

Parcel: 31-051-625-002-00 David Riutta

Moved by Councilor Givens and seconded by Councilor Belej to decline the offer from Houghton County for the David Riutta parcel located at 1042 Summit Street and let it go to the County Land Bank.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

navy st boardwalk

Bidders:

DP Construction, Inc.	Base Bid	\$365,708.00
McMullen & Pitz Const. Co.	Base Bid	\$405,165.87

Recommendation: OHM was to award to low base bidder.

Moved by Councilor Belej and seconded by Councilor Moore to award the Navy Street Park Boardwalk project to the low bidder, DP Construction, Inc. in the amount of \$365,708.00 subject to final DDA approval.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

resolution #9-13

Moved by Councilor McKenzie and seconded by Councilor Belej to accept and approve Resolution #9-13 as follows:

BUDGET ADOPTION RESOLUTION #09-2013

City of Hancock Financial Plan

2013/2014

Adopted 06-26-2013

Pursuant to the laws of the State of Michigan governing Home Rule Cities, the State Budget Act, and the City Charter, the following Budget Resolution for Fiscal Year July 1, 2013 to June 30, 2014, is hereby submitted for adoption;

Whereas, it has been determined that the attached (revenues) Property Taxes, State Shared Revenues, Rates, Charges and Transfers shall be available and necessary for the 2013-2014 Budget Year, and

Furthermore, it is ordered that the attached level of expenditures are approved for each of the

below Activities and Funds;

It is further ordered that the City Council approve the required millage rate of 13.4215 for the General Fund and .7806 for the Fire Department for the Fiscal Year July 1, 2013 to June 30, 2014 for a total levy of 14.2021.

It is further ordered that upon setting the City Tax Rate, the City Treasurer shall proceed to collect the sums ordered in accordance with the City Charter and the Laws of the State of Michigan.

Further, it is ordered that the City Manager shall be designated the Chief Financial Officer of the City of Hancock in accordance with the State Uniform Budget Act and shall

implement this Financial Plan as adopted or amended in accordance with generally accepted accounting principles and the State Budget Act.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej, Slivon and Givens.

No: None

Motion Carried.

american foundation
grant

Moved by Councilor Belej and seconded by Councilor Moore to accept the \$10,490 Grant from the Americana Foundation for the E. Hancock Stairway Rehab Project through the Copper Country Preservation, Inc.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

plwsa appointment

Moved by Councilor Belej and seconded by Councilor Givens to appoint Bob Lewis to another 2 year term on the PLWSA Board effective June 30, 2013.

Yes: All

No: None

Motion Carried.

city land for sale

Moved by Councilor Haeussler and seconded by Councilor Belej to schedule a Public Hearing for July 17th for the proposed sale of City owned land on Hancock Street described as the W 45' of Lot 4 and the E ½ of Lot 5, block 7, original plat of the Village (now City) for a minimum price of \$16,800.00 and authorize ad in the Mining Gazette.

Yes: All

No: None

Motion Carried.

front st wall banners

Moved by Councilor Haeussler and seconded by Councilor Belej to ban banners on the Front Street Wall for the time being.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej and Givens.

No: Councilor Slivon.

Motion Carried.

Moved by Councilor Haeussler and seconded by Councilor Belej to authorize the City Manager to install a new banner location on the existing E. Hancock Stairway sign posts which will allow three banners to be hung after his approval.

Yes: All

No: None

Motion Carried.

12-13 budget
amendments

Moved by Councilor Belej and seconded by Councilor Moore approving the 12-13 Budget Amendments (FYE 6-30-13) as presented.

Roll Call Vote:

Yes: Councilors Givens, Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

eagle scout project

Action already done under guests.

endloader replacement

Moved by Councilor Belej and seconded by Councilor Haeussler authorizing the City Manager to research the replacement of the endloader and bring the information to the next regular meeting for action.

Yes: All

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Moore that this re-scheduled regular meeting of the Council be adjourned. Time: 9:10 p.m.

Yes: All

No: None

Motion Carried.

William Laitila, Mayor

Karen Haischer, CMC City Clerk

This re-scheduled regular meeting was properly advertised and all Councilors were properly notified.