

Hancock Housing Commission
Meeting Minutes
September 19, 2012

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:30 pm.

Commissioners: Present: Antila, Dennis, Givens, Haeussler, Johnson
Absent: None

Public Comment: None

A motion was made by Commissioner Johnson to approve the August 15, 2012 meeting minutes. Support was made by Commissioner Haeussler.

Ayes: Antila, Givens, Haeussler, Johnson

No: 0

Motion passed.

A motion was made by Commissioner Givens to approve the September 2012 accounts payable. Support was made by Commissioner Johnson.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed

A motion to approve the September 19, 2012 agenda was made by Commissioner Haeussler. Support was made by Commissioner Givens.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Motion passed.

Old Business:

ROSS Grant update. There is no new information to report.

Scott Building management is still under research along with a cost analysis.

Carol Niiliksele will be here on Tuesday and Thursday to provide hair care for our Residents and Heritage Manor Residents.

Hancock Housing Commission Audit was completed and we are working on the component unit audit by mail.

New Business:

There was an update given on the Heritage Manor fire victims. The clean up and rebuilding process has started with an anticipated opening in spring 2013. We have housed 5 fire victims and they are adjusting nicely. Our office will continue to assist the Houghton Housing Commission with financial reports for donations and services donated from the community. Our service coordinator assisted them with the thank you response that was posted in the Daily Mining Gazette.

HUD Director from the Detroit Field office stopped in for a visit on 9/12/2012. He was given a tour of Lakeview Manor and Quincy Haven Apartments. He was only here for a short time but really liked our new building and said he would be making annual trips up to the U.P. housing commissions.

Maintenance Report:

We had our annual service visit from PBBS for all of our boilers at HHC. We had 5 rehabs in our building from late August to early September and have occupied all of these units with Heritage Manor victims. This brings our total of smoke free units to 52. Total Energy Systems conducted the 2 day annual service on our generator. Section 8 inspections are completed at the Quincy Haven Apartments. There was only one revisit scheduled as the unit was not passed under HQS (Housing Quality Standard) conditions. The unit passed the second visit and is now up to HQS standard. RC Mechanical is working on preparation for the new boiler that will be installed in early September 2012.

Directors Report:

Section 8 Rental Assistance program has 39 vouchers issued and there are we are at 100% occupancy at Lakeview Manor and Annex.

Fire Drill for Lakeview Manor, Annex and Quincy Haven Apartments LDHALP will be on October 22nd at 6:15 pm.

Halloween party at Lakeview Manor with a costume contest on 10/31/2012 at 2 pm.

Finn Fest will be in the City of Hancock next year and HHC will offer the community room for a venue of an event and many Residents would like to get involved in the week long event.

Next meeting is scheduled for October 17, 2012 @ 4:30 pm.

Correspondence

Commissioner Dennis made a motion to adjourn the meeting at 5:10 pm. Support was made by Commissioner Haeussler.

Ayes: Antila, Dennis, Givens, Haeussler, Johnson

No: 0

Meeting adjourned.

Secretary – Gail Ross

President – Ron Antila