

Hancock Housing Commission  
Meeting Minutes  
February 16, 2011

President Ron Antila opened the regular meeting of the Hancock Housing Commission at 4:30 pm.

Commissioners Present: Antila, Givens, Johnson  
Absent: Dennis, Haeussler

**Public Comment:** A Resident expressed concern of the current smoking policy we have in place, stating that there is second hand smoke in the building and we need to address the people smoking in the front of the building that they are not 50 feet away from the entrance.

A motion was made by Commissioner Johnson to approve the January 26, 2011 meeting minutes. Support was made by Commissioner Givens.

Ayes: Antila, Givens, Johnson

No: 0

Motion passed.

A motion was made by Commissioner Givens to approve the February 2011 accounts payable. Support was made by Commissioner Johnson.

Ayes: Antila, Givens, Johnson

No: 0

Motion passed

**Old Business:**

Updates on Quincy Haven Apartments LDHALP project were presented. Progress reports and RFI reports were reviewed and discussed.

**New Business:**

Updates were given on Quincy Haven Apartments. The progress report for the 1/26/2011 meeting was handed out. Shingles are complete, 57 of the 60 windows are in place. Painting will occur in April and cabinets will be installed in May. The elevator installation should begin at the end of March. The Fire Alarm system was discussed with OHM and Bay Electric. The application process

continues with marketing efforts in the 4 county areas. A tentative walk thru with the City of Hancock Council members has been scheduled for 5/18/2011.

Updates were given on the Smoke Free Environments Law Project with regard to the Michigan PHA's. Statistical information was provided.

Information on the upcoming Michigan Conference on Affordable Housing (MCOAH) in Lansing, Michigan was distributed. Gail Ross was asked to speak at a break out session on the Quincy Haven Apartments LDHALP project. Sherry Ross will also be attending; a scholarship application to offset the travel expenses has been submitted. Conference dates are 4/11 – 4/13.

The Board was asked to consider a contribution to the Hancock Public Transit System for \$4,000 to be paid by June 30, 2011. The Board asked what the current rates are being charged and if Portage Health made a financial contribution to the Transit. Commissioner Johnson motioned to table the discussion on the Transit contribution until this information is obtained. A second was made by Commissioner Antila.

Ayes: Antila, Givens, Johnson

No:

Motion passed.

#### **Maintenance Report:**

A walk thru with the City of Hancock Fire Department has been scheduled for Quincy Haven Apartments LDHALP to address fire safety issues with our new building. Currently we have 15 units at Lakeview Manor listed as smoke free since our new policy was implemented on April 1, 2010. The monthly safety meeting included work place eye safety videos and no second chances. Snow banks were removed (just to another location on our property) to make room for more snow and to widen our parking lots.

#### **Directors Report:**

Section 8 Rental Assistance program has 32 vouchers issued and there is 1 vacancy at Lakeview Manor. A prospective applicant is being processed for the unit.

Upcoming Events: Hancock choir will be in the community room on 2/21 at 2 pm for the residents to enjoy. Community Action will be providing assistance with taxes on 3/3, St. Patty's Day party in the community room on 3/17, the Kivajit dancers will provide a show in our community room on 3/20 @ 2pm.

Gail Ross was elected to Chair the local Continuum of Care Coalition. This group has been instrumental in obtaining grants and working with all the local service providers and MSHDA to end homelessness in the State of Michigan.

A thank you letter from the Keweenaw Chamber of Commerce was distributed for our continued membership.

Next meeting is rescheduled for March 16, 2011 at 4:30.

**Correspondence:**

Commissioner Johnson made a motion to adjourn the meeting at 5:26 pm.  
Support was made by Commissioner Antila.

Ayes: Antila, Givens Johnson,

No: 0

Meeting adjourned.

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Secretary – Gail Ross

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President - Ron Antila