

Worksession
January 19, 2011
6:30 p.m.

DRAFT

Reviewed and discussed:

1. Ray Gerhart gave an update on the Housing Program and requested a transfer from Program income account to the checking account to cover contractor costs until the money is released from the State of Michigan.
2. DPW Director Doug Hayrynen gave his quarterly report for October, November and December. Winter operations are in full swing. Our newest 2001 John Deere grader went down with electrical problems. It had to be sent to Ashland, WI for repairs. Doug presented the Council with grader specs/info (he would like to go and look at some machines before making a recommendation)
3. Chief Mike Beaudoin gave his quarterly report for October, November and December. Total complaints 561
October had 197
2 stolen vehicle, 1 natural death, 1 CSC, 1 DD, 16 accidents. November had 5 larcenies, 1 NSF, 1 MDOP, 1 elderly couple living at the Scott Building was scammed over the phone for \$15,000, 2 attempted suicides, 2 medical assists and 14 traffic accidents. December had 2 domestics, 2 larcenies, 2 attempted suicides, 8 medical assists, 23 traffic accidents, and 1 court case (second time around of this case, now dismissed). Parking Meter Funds \$2,139.00
4. Deb Bradford for Bruce Rukkila, CPA (our auditors) gave an audit presentation on our FYE 6-30-10 audit report.

Regular Meeting
January 19, 2011
7:30 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, January 19, 2011 with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Councilors Hainault, Slivon, Laitila, Moore, McKenzie and Haeussler.
Absent: Councilor Belej.

Moved by Councilor Haeussler and seconded by Councilor Hainault to excuse Councilor Belej for tonight's meeting due to illness.

Yes: All

No: None

Motion Carried.

Moved by Councilor McKenzie and seconded by Councilor Haeussler to approve the January, 2011 Agenda as presented.

Yes: All

No: None

Motion Carried.

1. Presentation: Ray Sharp, Manager of the Community Planning and Preparedness, Western U.P. Health Department on Michigan Complete Streets Legislation.
Ray gave a power point presentation on Complete Streets.
2. Deb Bradford, Auditor Supervisor gave a presentation on our FYE 6-30-2010 Audit.
 - changed the equipment rental rates to (70%) except for US41 and M203.
 - will PDF file to Department of Treasury
 - audit is considered unqualified
 - clean opinion this year and will need a single audit again next year
 - had a few issues with over/under budget
 - the parking meter fund has a deficit of \$6200

correspondence

Letter from C. Robert Bailod to PLWSA re: resignation from the PLWSA Board effective 1-31-2011

Letter from Roy Aho re: Thank You

America's Top 10 snowiest cities re: Hancock is #3

Letter from Bill Kallman to Eugene Monticello re: private sewer

Moved by Councilor McKenzie and seconded by Councilor Moore to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment

- 1.
- 2.

minutes approval

Moved by Councilor McKenzie and seconded by Councilor Hainault approving the December 15, 2010 minutes for the worksession and regular meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Hancock Housing Commission minutes of July 21, August 18, & October 20, 2010

US41/M203 Corridor meeting notes of December 9, 2010

FinnFest 2011 minutes of December 14, 2010, & January 11, 2011

Moved by Councilor Haeussler and seconded by Councilor McKenzie to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

administrative report

1. Heikinpaiva 2011 Schedule of Events
2. Finn Fest USA; Bid to Host a FinnFest
 - Application, organizational chart, & 2013 bylaws
3. Barnelopet is going to be held on Sunday, February 13, 2011 at the Hancock Driving Park. Sponsored by the KNSC and others.
4. Update on the FY 2012-2014 Small Urban Program Project.
5. MDOT 2011 Ishpeming TSC Construction Projects update.
6. Camps Dock Permit was approved by the US Army Corps of Engineers.
7. Portage Health Bond Issue closing was held on 12-30-2010. Everything was in order.
8. 2011-2016 City Recreation Plan approval
 - approved by the Department of Natural Resources and Environment
9. MDOT winter maintenance audit for FY 08-09.
 - owe the state \$4614 which will be deducted from our next payment
10. Sewer Project Update.
 - Sometime in February we may request a payment to purchase pipe and stockpile it.
11. Water Project update.
 - First change order will be presented tonight for approval on this project.
 - One deed needed to be corrected.
 - Recorded an easement.
 - Waiting for Rural Development review.
12. 2009 City storm sewer upgrade permit.
 - replace three existing storm sewer outlets to Portage Lake on Navy Street

13. C. Robert Baillod - resigned from the PLWSA, however, he is recommending Neil Hutzler to take his place on the Board. The Board will be electing a Chair at their next meeting. Bob Lewis is the interim Chair.

14. Audit Highlights:

-\$135,000 loan from SNB to purchase the Tonne Property.

-Health care cost went down by about \$52,000

-Received about \$700,000 in Federal Grants

-Received about \$200,000 in loans

General Fund lost \$12,260

Cash grew in the General Fund

Overall cash is down.

Garbage expenditures are down.

Sewer lost \$3,000 minus depreciation

Water lost \$165,000 minus depreciation

old business

fy 09-10 FYE 6-30-10

Moved by Councilor Hainaut and seconded by Councilor McKenzie to accept the FY 09-10 FYE 6-30-10 Audit as presented by our Auditor Bruce Rukkila, CPA, PC along with their letter of comments and recommendations.

Roll Call Vote:

Yes: Councilors Hainaut, Slivon, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

sewer project change order

#1

Moved by Councilor Haeussler and seconded by Councilor Slivon approving Change Order #1 for the 2009 Sanitary Sewer Improvements Project as follows:

1. Requesting an additional \$4,128.00 for design services and \$3,465.00 for inspection services for Dunstan Street that were not indicated in the OHM original contract.

2. Requesting an additional \$20,854.25 for the cost of additional work associated with easement preparation.

3. Requesting an additional \$5,578.96 for the cost associated with the hazardous waste material disposal.

This would make the total contract with OHM \$490,026.21 for this project.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Slivon and Hainaut.

No: None

Motion Carried.

mshda rehab (program income)

request

Moved by Councilor Hainaut and supported by Councilor Haeussler approving a transfer from the City MSHDA program income to the rehab account in the amount of \$20,000.00 to cover costs incurred in December. When MSHDA releases the funds for this project, the program income account will be reimbursed.

Roll Call Vote:

Yes: Councilors Hainaut, Slivon, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

left turn from front street onto
reservation or the holiday gas
station

Recommendation: No left turn signal be made more understandable by enhanced signage and that the Police Department will begin enforcement of this violation.

No Council action required at this time.

new business
december 10 a/p

Moved by Councilor McKenzie and seconded by Councilor Moore approving the December 2010 accounts payable in the amount of \$149,545.17 and authorize payment as follows as funds become available.

General	\$41,707.48
Major	3,903.11
Transit	5,397.64
Sewer	43,296.95
Water	17,844.98
MV	28,270.02
<u>DDA</u>	<u>9,124.99</u>
Total	\$149,545.17

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Slivon and Hainault.

No: None

Motion Carried.

add'l checks typed in december

Moved by Councilor Hainault and seconded by Councilor McKenzie approving the additional checks typed in the month of December, 2010 in the amount of \$976,773.06 and authorize payment as follows:

Expenses	\$386,016.00
<u>Transfers</u>	<u>590,757.06</u>
Total	\$976,773.06

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

mi-deal and gsa contract for
grader

Moved by Councilor Hainault and seconded by Councilor Haeussler to table the MI-Deal and GSA contracts for a grader acquisition (\$187,000 loan, \$33,000 grant for a total of \$22,000) until the Manager and DPW Director have time to review specs and equipment that was bid.

Yes: All

No: None

Motion Carried.

transit resolution 01-2011

Moved by Councilor Slivon and seconded by Councilor Moore approving Resolution #01-2011, Resolution of Intent as follows:

The approved resolution of intent to apply for financial assistance for fiscal year 2012 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hancock, (hereby known as THE APPLICANT) established under Act 51, to provide a local transportation program for the state fiscal year of 2012 and, therefore, apply for state financial assistance under provisions of Act 51; and
WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year, and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$36,672, estimated state funds \$85,079, estimated local funds \$63,749, estimated fare box \$39,500, estimated other funds \$4,200, with total estimated expenses of \$229,200.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Glenn Anderson as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2012.

I, Karen S. Haischer, CMC, City Clerk of THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of January 19, 2011 with the original minutes now on file and of record in the office that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said 19th day of January, 2011.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Slivon and Hainault.

No: None

Motion Carried.

resolution #2-11
annexation of the city
property - quincy twp

Moved by Councilor Hainault and seconded by Councilor Haeussler approving Resolution #2-11 City of Hancock, Authorizing Annexation of City Owned Land into the City of Hancock from Quincy Township.

WHEREAS, on May 7, 2008 the City of Hancock purchased a parcel of land containing 140 acres from Wayne Tourangeau, said parcel is located in Quincy Township, Houghton County and is adjacent to and contiguous with the corporate limits of the City of Hancock, and is currently vacant and unimproved and there is no one residing thereon, and

NOW THEREFORE BE IT RESOLVED THAT, the City Council of the City of Hancock hereby approves the annexation of the following parcel of vacant, unimproved, contiguous and city owned land into the corporate boundary of the City of Hancock; pursuant to the Home Rule Cities Act, Public Acts of 1909, Act 279, MCLA Section 117.9 (8):

Parcel Description:

The Northwest Quarter of Section 23, T55N, R34W, except the South half (1/2) of the Southwest Quarter of the Northwest Quarter of Section 23, T55N, R34W.

BE IT FURTHER RESOLVED THAT, the City Clerk send a registered copy of this Resolution, along with a map to the Office of the Great Hall and Seal, Michigan Department of State.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

mayor committee
appointments

Moved by Councilor Hainault and seconded by Councilor Moore approving the following Mayoral committee appointments:

Building Authority - Bruce Witting

Board of Cemetery Trustees - Karen Haischer

Recreation Commission - open

Planning Commission - Bob Wenc and Bill Baxandall

DDA -

Finnish Theme Committee - open

ZBA - Lisa McKenzie
HFA - Gordon Barkell
Hancock Housing Commission - John Haeussler
BOR - Rob Roy
LDFA - Barry Givens
Roll Call Vote:
Yes: Councilors Hainault, Slivon, Laitila, Moore and McKenzie.
No: None
Abstain: Councilor Haeussler.
Motion Carried.

Moved by Councilor Haeussler and seconded by Councilor Slivon to excuse Councilor Hainault from the February 16th meeting as he will be out of town.

Yes: All
No: None
Motion Carried.

Moved by Councilor Hainault and seconded by Councilor Haeussler directing the City Manager to draft a Resolution of Appreciation for C. Robert Bailod for his years of service to the Cities of Hancock and Houghton while serving on the PLWSA Board for the next meeting.

Yes: All
No: None
Motion Carried.

Moved by Councilor Hainault and seconded by Councilor McKenzie that this regular meeting of the Hancock City Council be adjourned. Time: 9:21 p.m.

Yes: All
No: None
Motion Carried.

William Laitila, Mayor

Karen Haischer, CMC City Clerk