

**Hancock Housing Commission  
Meeting Minutes  
September 23, 2009**

**Regular Meeting**

Roll Call - Commissioners present: Antila, Dennis, Haeussler, and Johnson  
Absent: Dickson  
The meeting was called to order by President Antila at 10:10 am.

Public Comment: None

A motion was made by Commissioner Dennis to approve the August 19, 2009 meeting minutes. Support was made by Commissioner Antila.

Ayes: 4

No: 0

Motion passed.

A motion was made by Commissioner Johnson to approve the September 2009 accounts payable. Support was made by Commissioner Haeussler.

Ayes: 4

No: 0

Motion passed.

No additions or changes were made to the agenda.

**Old Business:**

- Reviewed revised Lease Agreement for Hancock Housing Commission.
- Reviewed purchasing options for property located on Quincy and Hecla currently owned by Yalmer Mattila Construction.

**New Business:**

- Reviewed proposed lease agreement for the Hancock Housing Commission. The approval will be considered at the next meeting.
- Announcement of Capital Fund Program 2009 award for Hancock Housing Commission (\$124,288.00).

- Commissioner Dennis made a motion to offer Yalmer Mattila Construction at total of \$30,000.00 for the property located on the corner of Quincy Street and Hecla Street. The \$30,000 will include clearing the property and leveling the site. Commissioner Haeussler supported the motion. The funds to purchase this property will be taken out of our CFP 2009 funds.

Ayes: 4

No: None

Motion passed.

### **Maintenance Report – R. Rivest, Lead Maintenance:**

The elevator upgrades were completed on August 20<sup>th</sup>, 2009 to both cars. The state elevator inspection has passed the new upgrades. Our annual fire drill is scheduled for Monday, September 28, 2009. The shower upgrades in 6 units at Lakeview Manor will begin on August 25, 2009. Other maintenance activities include interior painting in stairwells, parking concerns for winter snow removal and blocking sidewalks to entrances. Preparations are still underway for our generator.

### **Directors Report:**

- Vacancy Report: Lakeview Manor & Annex 0, Section 8: 40.
- Upcoming/Past Events: Houghton County Fair 8/27-8/30.
- Conferences: UPHO and NAHRO.
- Next meeting scheduled for October 14, 2009 at 10:00 am.

### **Adjournment**

- A motion to adjourn the commission meeting at 11:05 am was made by Commissioner Dennis and supported by Commissioner Johnson. All were in favor and the motion passed.

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Secretary  
Gail Ross

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President  
Ron Antila