

**DOWNTOWN DEVELOPMENT AUTHORITY  
MEETING MINUTES  
MONDAY, FEBRUARY 3, 2020**

Call to Order by Vice Chairperson Jonathan Luse at 6:03 PM

Present: Bob Frantti, John Diebel, Jordan Johnson, Pete Mackin, Ryan Heinonen, Mary Babcock, Paul LaBine

Absent: Steve Zutter

Motion by Member Mackin and seconded by Member Johnson to approve the agenda with the addition of Request from Copper Country Community Arts Center

Yes: All

No: None

Motion Carried

Motion by Member Mackin and seconded by Member Johnson to nominate and appoint Jonathan Luse as Chairperson of the DDA.

Yes: All

No: None

Motion Carried

Motion by Chairperson Luse and seconded by Member Frantti to nominate and appoint Jordan Johnson as Vice Chairperson of the DDA.

Yes: All

No: None

Motion Carried

Motion by Member Frantti and seconded by Member Diebel to approve the December 2, 2019 meeting minutes.

Yes: All

No: None

Motion Carried

**Public Comments:** No comments

**Updates/Information:**

- Discussion regarding outstanding DDA façade grants, duration of grant, application process. Old grant applications remain unused and yet still dedicated by the DDA. Application for Façade Grant has no time limit at present and requires updating to meet new criteria.
- DIA Grant received and approved for 7 replicas from the Detroit Institute of Art. The pieces will be placed throughout the Downtown from June to October, 2020 at no expense to the City of Hancock. A \$2000 stipend was also received from the DIA for promotional and educational materials related to the project.

- The Hancock Outdoor Farmers Market will be hosted from June through October on Thursdays from 3:00 to 6:00 PM. at the new location of Porvoo Park. The covered shelter will allow for spaces and other vendors are welcome to bring a tent. The goal is to revitalize the Farmers Market and increase the availability and access to fresh produce.
- The Quincy Green Condominium complex at 417 Quincy Street is moving forward and Mike Lahti is looking now at a mix of residential and commercial space in the building. The building will be modified into an ADA Compliant structure with the renovations.
- City Council approved Glenn Anderson seek RFQ for engineering services related to Option A (\$3 Million) for the Hancock Business and Technology Park Development. At present there a two companies with significant interest and willing to write letters of intent and funding is available for Disaster Stricken communities at 80% from the EDA.

**Other Business:**

- Copper Country Community Arts request for a monthly stipend is received. DDA Chair Jon Luse questioned how the funds would be used by the CCCAC and setting a precedent with other businesses. Request for additional information is made by the DDA as to how the funds would be used and impact on the DDA.
- Update from DDA Coordinator Deb Mann regarding vacant rental properties and priority properties identified for DDA involvement/development.

Motion made by Member Mackin and seconded by Member Frantti to Review and Amend the Application Process for DDA Façade Grant with a time limit of 1 year with consideration on year of approval. Applicants could file an extension if necessary.


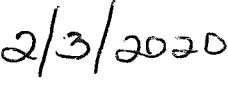
Yes: All  
 No: None  
 Motion Carried

Motion made by Member Mackin and seconded by Member Diebel to remove old DDA Façade Grant applications prior to February 7, 2017.

Yes: All  
 No: None  
 Motion Carried

Motion was made by Member Mackin and seconded by Member Diebel to adjourn the meeting of the DDA at 6:50 PM

Yes: All  
 No: None  
 Motion Carried

   
 Deborah Mann, DDA Coordinator