

**CITY OF HANCOCK  
PLANNING COMMISSION  
MINUTES OF FEBRUARY 25, 2019**

The regular monthly Planning Commission meeting was called to order by City Manager Barry Givens on Monday, February 25, 2019 at 6:00 p.m. at City Hall with the following members present: Devin Leonarduzzi, Jeffrey Kelley, John Slivon, Bob Wenc, Kurt Rickard and Barry Givens

Absent: Tony Wilmers, Andy Lahti, Ron Blau

City Manager Barry Givens called for nominations for the Planning Commission Chair. It was moved by Rickard and seconded by Kelley to nominated Devin Leonarduzzi as Planning Commission Chair.

AYES: All

NAYES: None

Motion Carried

Chairman Leonarduzzi called for nominations for the Planning Commission Vice-Chair. It was moved by Wenc and seconded by Slivon to nominated Kurt Rickard as Planning Commission Vice-Chair.

AYES: All

NAYES: None

Motion Carried

It was moved by Rickard and seconded by Leonarduzzi to approve the Agenda.

AYES: All

NAYES: None

Motion Carried

It was moved by Kelley and seconded by Ricard to approve the January 28th, 2019 minutes.

AYES: All

NAYES: None

Motion Carried

Public Comments: None

Updates/Information

- a. The Commission reviewed the status of the FEMA/FHWA flood reconstruction projects. The City continues with the review process with FEMA and has weekly conference calls with the FEMA project manager and OHM advisors. FHWA projects continue to be bid and the City is still seeking coverage of its 20% local match requirement currently estimated at \$750,000.00
- b. Adams Township recently increased water rates to the City of Hancock from \$1.40 per thousand gallons to \$1.70 per thousand gallons. The Quincy-Franklin Water Authority has an agreement with the City of Hancock to purchase water from the City of Hancock and the agreement indicates the rate will be the Adams Township rate plus 34%. The City has provided notification to the Quincy Franklin Water Authority of the rate increase effective March 1, 2019..

- c. The City received a letter from Portage Township requesting discussion of future water service to serve the Meijer Store development and future development along M-26 in Portage Township. The City will need to review the existing water capacity and construction required in able to offer a proposal for service to Portage Township.
- d. The Commission reviewed the flows report from the PLWSA. The City Manager noted recent work on Sunset Drive which replaced a sanitary manhole should reduce infiltration significantly.
- e. The Commission discussed recent action by the DDA to move forward with a Downtown Development Coordinator. The position will assist with business retention, recruitment, event planning and downtown promotion.

#### OLD BUSINESS

- a. The City Manager reviewed several items of the Master Plan which has been initiated. Items discussed include: seeking to hire a downtown coordinator to increase activities downtown, the streetscape project and beautification committees work to improve the downtown landscaping, work on becoming a Redevelopment Ready Community, the façade grant program, the Bike and Pedestrian Committees work on safe bike routes, recreational improvement investments via the recreation millage, work to improve arts throughout the City, and ordinance review and enforcement.

#### NEW BUSINESS

- a. The Commission reviewed the FHWA White and Ingot Street Reconstruction Project. The project plans and specifications were prepared by OHM advisors who will locally bid the project. The bid date for the project is March 15, 2019.

#### OTHER BUSINESS

- Bob Wenc indicated the City needs to have unique and creative attractions to make the City a destination. He suggested a fountain near Porvoo Park which will also form an ice sculpture in the winter providing a year round attraction.
- Bob Wenc suggested major structures downtown should have a plaque mounted to them indicating the name of the building, year built and brief history.
- Vice-Chair Rickard indicated the Planning Commission and City Council needs to review the Master Plan in the discussion of zoning and reconcile the approach to zoning moving forward.

It was moved by Rickard and seconded by Kelley to adjourn at 6:51 p.m.

AYES: All

NAYES: None

Motion Carried.

Respectfully submitted,

Barry J. Givens, P.E.  
City Manager/Secretary