

Hancock Housing Commission
Meeting Minutes
March 19, 2014

President Antila opened the Regular meeting of the Hancock Housing Commission at 3:30 pm.

Commissioners Present: Antila, Shea, Smith
Absent Dennis

Public Comment: None

A motion was made by Commissioner Smith to approve the February 2014 meeting minutes. Support was made by Commissioner Shea.
Ayes: Antila, Shea, Smith
No: 0
Motion passed.

A motion was made by Commissioner Shea to approve the March 2014 accounts payable. Support was made by Commissioner Smith.
Ayes: Antila, Shea, Smith
No: 0
Motion passed

A motion was made by Commissioner Smith to approve the March 19, 2014 agenda. Support was made by Commissioner Shea.
Ayes: Antila, Shea, Smith
No: 0
Motion passed.

Old Business:

ROSS grant information. We received a letter from HUD stating our application met all the grant criteria but we were not successful in the lottery for the funding.

HUD's remote review is still ongoing with all AP being approved by HUD prior to payment. They have also requested all contracts and procurement policy's to be submitted to them. The Director is sending information as requested and attempting to comply with all requests in a timely manner. Additional correspondence was handed out for review.

New Business:

The Capital Fund program dollars for 2014 were announced. HHC was awarded \$83,740. The ACC amendments and 2 signed 50075.1 (parts 1 & 2), and the 5007.2 (5year action plan) will need to be submitted to HUD by 4/15/2014. Additional certifications and statements will need to be emailed to HUD as well.

Maintenance Report:

2 new washers were ordered for the laundry room on the 6th and 4th floors, rehab continues in unit #505. Our REAC inspection is scheduled for 3/27/2014 beginning at 8am. We had our annual service inspections of the fire control systems and our annual PHA apartments inspections are scheduled for 4/14 – 4/18/14.

Directors Report:

Section 8 Rental Assistance program has 33 vouchers issued and we currently are at 2 vacancies at Lakeview Manor/Annex.

Next meeting is scheduled for April 16, 2014 @ 3:30 pm

Commissioner Smith made a motion to adjourn the meeting at 4:43 pm. The motion was supported by Commissioner Shea.

Ayes: Antila, Shea, Smith

No: 0

Meeting adjourned.

Secretary – Gail Ross

President - Ron Antila