

Worksession
January 18, 2012

DRAFT

Reviewed and Discussed:

Present: Councilors Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

Absent: Councilor Hainault

Also present: Mike Beaudoin, Manager Anderson, City Clerk Haischer and Lou Meyette.

1. Reviewed a proposed ordinance establishing rules and regulations on feeding birds and waterfowl in the City of Hancock. Section 2. Prohibition on Feeding (a) delete #2. And (b) Delete #2. Schedule a first reading for the next council meeting.

2. Police Chief Beaudoin's quarter report for October, November, December
588 complaints for the quarter

2622 complaints for the year

2 B&E's, 6 MDOP's, 1 stolen vehicle, 2 larcenies, 4 other larcenies, 6 vehicle B&E's, 6 warrants, 1 MIP, 6 domestics, 1 drive off (gas), 6 threatened suicide, 4 DD, 2 natural deaths, 3 check fraud, 1 other fraud, trespassing, assisted other departments 28 times, 30 medical assists and 36 accidents, dispatched 4 deer in the City limits. Parking Meter fund collected \$1500 this quarter for a total of \$11,270.91 for the year. Under the direction of the Traffic Committee, the department stopped 730 in the last quarter, 2 stops per patrolmen per shift.

New patrol vehicle:

Received two quotes

Tahoe – thru the State purchase MiDeal

Original price \$43,000 MiDeal \$28,500 would have to go to Lansing to pickup

Ford Explorer

Original price \$29,000 discounted to \$27,000

Recommendation: go with the Tahoe

3. Councilor Haeussler reviewed the Hancock Housing Audit. Decrease in assets, decrease in rental income, HUD & Rental Income does not cover expenses. Loss from the sale of the James Addition \$120,000.00. No wage increase across the board for employees this year, maintenance cut back. In the spring the Board will reassess the employee Health Plan.

18 out of the 24 units at Quincy Haven are subsidized by MSHDA.

4. Mayor Laitila – schedule the bird feeding ordinance for a first reading on February 15th.

5. Larn Grove update.

- Need netting behind the goal area for protection from kids shooting pucks. The boards are in very bad shape. Used board would cost anywhere from \$30,000 - \$35,000.

6. Update on the Masonic Building – Hancock Street.

-Building is in very poor repair. Direct the City Manager to take some strong action with the property owner to correct faults.

Regular Meeting

January 18, 2012

7:30 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, January 18, 2012 at 7:30 p.m. with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

Absent: Councilor Hainault.

Moved by Councilor Belej and seconded by Councilor Haeussler to excuse Councilor Hainault from the January 18th and February 15th council meetings as he is out of town.

Yes: All

No: None

Motion Carried.

Moved by Councilor Haeussler and seconded by Councilor Slivon appointing Councilor McKenzie acting Mayor Pro-Tem while Councilor Hainault is out of town.

Yes: All

No: None

Motion Carried.

Moved by Councilor McKenzie and seconded by Councilor Belej to amend the January 18, 2012 Agenda as follows:

New Business: add #7. Proposed bird feeding ordinance.

Yes: All

No: None

Motion Carried.

correspondence

Hoop House Workshop re: Main St. Calumet 1-25-2012, Village Council Chambers
WUPPDR re: Quincy Mine Hoist Association to apply for Federal assistance from the National Scenic Byway Program to undertake Quincy Mine 1918 Hoist House Rehabilitation Phase I on Copper Country-Trail National Byway.
Letter to Adams Twp. Water Department re: project cost allowance

Moved by Councilor McKenzie and seconded by Councilor Moore to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

- 1.
- 2.

minutes approval

Moved by Councilor McKenzie and seconded by Councilor Belej to approve the minutes of the December 21, 2011 worksession, public hearing and regular meeting as presented.

Yes: All

No: None

Motion Carried.

reports

Hancock Housing Commission minutes of 10-19-2011
FTC Treasurer Report of 9-26-2011 and 12-10-11
US41 / M26 Corridor Advisory Team minutes of 12-8-11
PLLB minutes of 12-7-11
FinnFest 2013 minutes of 12-14-11

Moved by Councilor Haeussler and seconded by Councilor Belej to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

Admin report

1. 5th Annual Barnelopet, Kids Cross Country Ski Race, Sunday, February 12th.
2. MERIT fiber optic installation in Hancock for 2012.
CCI Systems doing the work, will be the 3rd fiber optic in town along with AT&T and Charter.
3. 2012 Heikinpaiva Schedule of events. 1-12 to 1-28. Dinner will be at the Zion Lutheran Church.
4. Housing Commission audit for FY 2010. Housing Commission is on a calendar year.
5. Sewer smoke testing preliminary plans for roof drain connections.
Smoke Testing for manholes and sewer lines
Re-evaluate roof drains

- Michigan Rural Water provides staff to complete smoke testing, City pays for supplies.
6. MSHDA rental and conversion grants update.
Pending: \$320,000 conversion grant for 116 Quincy Street. (MSHDA was in town on January 6th to review this project. Should know within 45 days if approved. \$300,000 Rental rehab grant (City has identified 4 buildings for MSHDA)
 7. Updated Hancock Fire Department roster. New Chief is Joe Neher.

old business
\$13,000 rd usda police
Vehicle

Moved by Councilor Moore and seconded by Councilor McKenzie to accept the USDA RD grant of \$13,000 towards the purchase of a new patrol vehicle for the Hancock Police Department and authorize Mayor Laitila to execute the appropriate grant agreements.

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej and Slivon.

No: None

Motion Carried.

new business
December a/p

Moved by Councilor Moore and seconded by Councilor McKenzie to approve the December 2011 Accounts Payable in the amount of \$139,337.47 and authorize payment as funds become available as follows:

General	\$52,422.08
Major	1,856.90
Local	418.04
Transit	4,531.44
Sewer	27,720.22
Water	21,706.39
Motor V	25,278.16
<u>DDA</u>	<u>5,404.24</u>
Total	\$139,337.47

Roll Call Vote:

Yes: Councilors Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

add'l checks typed in
december

Moved by Councilor Belej and seconded by Councilor McKenzie approving the additional checks typed in the month of December, in the amount of \$1,071,149.59 and authorize payment as follows:

Expenses	\$744,912.13
<u>Transfers</u>	<u>326,237.46</u>
Total	\$1,071,149.59

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej and Slivon.

No: None

Motion Carried.

Moved by Councilor McKenzie and seconded by Councilor Slivon approving a rate increase to Franklin-Quincy Township for wholesale water rate of \$.17 from \$1.33 to \$1.50 per 1,000 gallons effective for March 2012.

Roll Call Vote:

Yes: Councilors Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

Moved by Councilor Slivon and seconded by Councilor Belej adopting Resolution of Intent #1-2012 for FY 2013 Transit operations as follows:

RESOLUTION OF INTENT #01-2012 The approved resolution of intent to apply for financial assistance for fiscal year 2013 under act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the City of Hancock, (hereby known as THE APPLICANT) established under Act 51, to provide a local transportation program for the state fiscal year of 2012 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year, and (State Operating Assistance Program only)

WHEREAS, the performance indicators for this agency have been reviewed and approved by THE APPLICANT; and (State Operating Assistance Program only)

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$36,672, estimated state funds \$85,079, estimated local funds \$63,749, estimated fare box \$39,500, estimated other funds \$4,200, with total estimated expenses of \$229,200.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Glenn Anderson as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2012.

I, Karen S. Haischer, CMC, City Clerk of THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of January 18, 2012 with the original minutes now on file and of record in the office that this resolution is true and correct.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed seal of said 20th day of January, 2012.

SEAL

Karen S. Haischer, CMC
City Clerk

Roll Call Vote:

Yes: Councilors Haeussler, McKenzie, Moore, Laitila, Belej and Slivon.

No: None

Motion Carried.

general fund deficit reduction plan

In a letter from Local Audit dated January 6, 2012, it was brought to the City's attention that the General Fund had an unassigned deficit in the amount of \$61,971.00.

Moved by Councilor Haeussler and seconded by Councilor Belej to adopt the proposed FYE 6-30-11 Deficit Reduction Plan for the General Fund as follows:

The City Auditors have now advised that \$21,857.00 of inventories and \$27,468.00 of pre-pays can be applied to the unassigned deficit of \$61,971.00, bringing the unassigned deficit balance to \$12,646.00.

Further, the City Council released the following voluntary designed restricted cash funds and applied them to the unassigned General Fund cash and cash equivalents:

Dupee Shaft	\$23,434
Perry House	286

Civic Flower	2,090
Parks Roundup	3,845
Sister Cities	149
<u>Maasto Hiihto</u>	<u>311</u>
Total	\$30,115

Therefore, with this action, the General Fund does not have a deficit for FY 10/11. The City Auditors have indicated that they can re-issue Pages 19 and 36, if requested by the Department of Treasury.

Roll Call Vote:

Yes: Councilors Slivon, Belej, Laitila, Moore, McKenzie and Haeussler.

No: None

Motion Carried.

board/committee/
commission
appointments

Moved by Councilor Belej and seconded by Councilor McKenzie approving the Mayor's appointments to boards/committees and commissions as follows:

PLWSA – Bob Lewis 2 year term

ZBA – Tom Vichich 3 year term

ZBA – John Gedda 3 year term

Building Authority – Bill Baxandall 3 year term

Board of Review – Tom Vichich 3 year term

Gordon Barkell 3 year term

Hospital Finance Authority – John Gedda

Planning Commission – Tony Wilmers 3 year term

Dan Lorenzetti 3 year term

Housing Commission - Mark Dennis 5 year term

Cemetery Board of Trustees – Carol Carli 4 year term

DDA - Jordan Johnson 4 year term

Carol Fisher 4 year term.

Yes: All

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Haeussler to put the bird feeding ordinance on the February 15th Agenda for an introduction.

Yes: All

No: None

Motion Carried.

Haeussler – Would the Council consider adding another public comment to the end of the meeting for residents to address the Council on action taken during the meeting.

Moved by Councilor Belej and seconded by Councilor Moore that this regular meeting of the Hancock City Council be adjourned. Time: 8:25 p.m.

Yes: All

No: None

Motion Carried.